

When you receive Childcare Vouchers you will also be able to take advantage of the extensive range of information, help and support available from Familylife Solutions.

A valuable service, Familylife Solutions is specifically designed to help you with a wide range of issues relating to childcare, eldercare and disability care. Through a nationwide telephone service you can speak to a trained advisor who can also call upon a national network of organisations and services covering every aspect of family care.



Invaluable help with a wide range of issues, including

Parenting

- Behavioural problems
- Childcare
- Daycare
- Health
- Holiday clubs
- Lone parenting
- Nannies
- Nurseries



Family

- Stress
- Benefits
- Divorce issues
- Combining work with caring
- Home help
- Bereavement
- Nursing homes
- Respite care
- Sheltered housing
- Terminal illness



For further information please contact your employer or visit www.childcarevouchers.co.uk

Accor Services has partnerships with the UK's leading childcare and family based organisations.



Working families supports and gives voice to working parents and carers www.workingfamilies.org.uk



The National Childminding Association aims to improve the quality of registered childminding www.ncma.org.uk



4Children national charity dedicated to creating opportunities and building futures for children www.4children.org.uk



Scottish Childminding Association is committed to quality childcare www.childminding.org



sharingcare.co.uk can put you in touch with other parents in your area allowing you to share the childcare burden www.sharingcare.co.uk



Opportunity Links works closely with local authorities, parents and employers to develop and manage information solutions and systems and are committed to helping parents make important life choices on childcare and flexible working www.opp-links.org.uk



Tax and NI free for £55 per week

Helping with the cost of childcare

CCV DL HWTCC 05/07

Helping you care for your child

Your employer shares your concerns about balancing your working life with the demands made on you as a parent. That is why they have introduced Childcare Vouchers to help you save money on your childcare costs while you are at work.

The scheme is provided as a solo salary sacrifice scheme or as part of your flexible benefits package – whichever way it is provided you will be able to save money on the cost of childcare.

Childcare Vouchers are provided by Accor Services, the UK's first and most experienced provider of paper and electronic vouchers. With Childcare Vouchers you have the freedom to choose the care option you feel is most suited to your child's needs. You're the parent – the choice is yours.



Choosing Childcare Vouchers will help you save money

Childcare Vouchers are exempt from tax and National Insurance for £55 per week, allowing it to be worth much more than paying for childcare by normal methods.

As a standard rate taxpayer, if you elect to take £55 per week of your salary in Childcare Vouchers you could save up to £962 per year. If you are a higher rate taxpayer you could save up to £1,195 per year. Visit the tax credit Estimator at www.childcarevouchers.co.uk to see exactly how much you can save.

How to double your savings

The savings you can make is per person – so if your wife, husband or partner also chooses to take £55 per week in Childcare Vouchers you could double your household savings. All they need to do is ask their employer.

Childcare Vouchers can be used as full or part payment for the widest possible range of childcare options. Childcare Vouchers can normally be used to pay for any of the following forms of childcare:

- Day nursery
- Nursery school
- Childminder
- Crèche
- Pre-school
- Nanny
- Au pair
- Out-of-school club
- Holiday play scheme



To benefit from the tax and National Insurance exemption your chosen childcare provider must hold either a current registration certificate with a URN reference number or an approval certificate with an expiry date and reference number. The approval organisations include the following:

- OFSTED (England)
- Childcare Approval Scheme (England)
- Over 7s quality assurance scheme (England)
- Local Health and Social Services Trusts (Northern Ireland)
- The Care Commission (Scotland)
- The Childcare Approval Scheme (Wales)
- The Care Standards Inspectorate (Wales)



Qualifying age of the child

Childcare Vouchers can be used to pay for the care of children up to the age of 15 (until 1st September following their 15th birthday) or the age of 16 if they are disabled (until 1st September following their 16th birthday).

As soon as we receive confirmation from your employer that you have joined the Childcare Vouchers scheme, you will be sent a Welcome Pack prior to receiving your first paper vouchers or electronic voucher membership card. The pack will include an application form for your chosen carer. Childcare Vouchers can only be accepted by registered or approved childcare providers.

If your employer has chosen paper Childcare Vouchers, they will be sent to your home address and you simply sign them over to your carer. Your carer will then return them to Accor Services for redemption.

If your employer has chosen electronic Childcare Vouchers, you will be sent your electronic voucher membership card in order for you to initiate payments to your carer either online or via the telephone.



“I have found Childcare Vouchers to be a very uncomplicated way of helping me pay for my childcare. I feel as though I am being very well treated as a parent by my employer. **”**

How will my carer be paid?

If you receive paper vouchers you should present the vouchers to your carer. After we have received the vouchers and a Voucher Claim Form from your carer we will initiate a payment within one working day.

If you receive electronic vouchers, you should visit your online account or our automated telephone payment system to request a payment to your carer. We will initiate the payment within one working day.

Payment to your carer for the full value of your vouchers will be made directly into their bank account (or by cheque if requested by your carer).