**Section A**

***Guidance***

It is expected that proposals to withdraw/suspend schemes will be considered at the Portfolio Planning Committee

|  |  |  |
| --- | --- | --- |
| 1 | Information required to submit proposals for scheme withdrawal or suspension | |
| 1.1 | Scheme code | Click here to enter text. |
| 1.2 | Qualification Aim | Click here to enter text. |
| 1.3 | Full Title | Click here to enter text. |
| 1.4 | Scheme to be WITHDRAWN/SUSPENDED *(for one academic year only)* | Click here to enter text. |
| 1.5 | Please indicate which academic session withdrawal should take effect from (yyyy/yy) | Click here to enter text. |
| 1.6 | Are there any students currently registered on the scheme? | Click here to enter text. |
| 1.7 | Were there any students registered on the scheme during the previous session? | Click here to enter text. |
| 1.8 | Has the Planning Department been consulted? | Click here to enter text. |
| 1.9 | Has the Admissions Office been consulted? | Click here to enter text. |
| 1.10 | Have any students been admitted for entry next session? | Click here to enter text. |
| 1.11 | Has this proposal been approved at departmental level? Please provide details. | Click here to enter text. |
| 1.12 | Are there implications for schemes or provision in other departments / faculties? | Click here to enter text. |
| 1.13 | Are there implications for postgraduate taught schemes (e.g. PGCE)? | Click here to enter text. |
| 1.14 | Are there implications for collaborative provision or partnerships? (e.g. articulations, franchise, delivery at different campus) | Click here to enter text. |
| 1.15 | Campus Code (e.g. AU = Aberystwyth) | Click here to enter text. |

|  |  |
| --- | --- |
| 2 | **The Welsh Language Standards** |
| 2.1 | Please comment on how the proposal complies with the Welsh Language Standards [https://www.aber.ac.uk/en/cgg/bilingual-policy/](https://www.aber.ac.uk/cy/cgg/bilingual-policy/), and with Standard 104 specifically:  When you develop or revise a course (or any component of a course) you must consider—  **(a) what effects, if any (and whether positive or negative), that course would have on—**  (i) opportunities for persons to use the Welsh language, and  (ii) treating the Welsh language no less favourably than the English language;  **(b) how that course would have positive effects, or increased positive effects, on—** (i) opportunities for persons to use the Welsh language, and  (ii) treating the Welsh language no less favourably than the English language;  **(c) how that course would not have adverse effects, or so that it would have decreased adverse effects on—** (i) opportunities for persons to use the Welsh language, and  (ii) treating the Welsh language no less favourably than the English language |
|  | Click here to enter text. |
|  | **Welsh medium provision** |
| 2.2 | Please comment on how the proposal contributes towards Aberystwyth University's strategic objectives in terms of developing Welsh medium academic provision. |
|  | Click here to enter text. |
| 2.3 | Outline the proposal's implications within the context of the investment made to the University's Welsh medium provision by y Coleg Cymraeg. Make specific reference to the subject grants, the incentive grants, sponsorship at module level and scholarships. |
|  | Click here to enter text. |
| 2.4 | Highlight any effect on Welsh medium provision within schemes or academic departments. You should specifically refer to (i) any positive effects; (ii) any negative effects; and (iii) the steps taken to mitigate any negative effects. |
|  | Click here to enter text. |
| 2.5 | If it's a new scheme, please note what percentage of the scheme will be available through the medium of Welsh.  If it's an existing scheme, please note what percentage is available through the medium of Welsh currently, and the percentage that will be available through the medium of Welsh when the scheme is restructured. |
|  | Click here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| |  |  | | --- | --- | | 3 | Additional Information | | |
| 3.1 | Please provide a rationale for the proposal, referring to any discussions with the Admissions Office and the Planning Department. |
|  | Click here to enter text. |
| 3.2 | If there are students registered on the scheme, please provide details of the Faculty’s arrangements for teaching out the final cohorts. |
|  | Click here to enter text. |

|  |  |  |
| --- | --- | --- |
| Authorisation |  | |
| PLEASE NOTE THAT FORMS WILL NOT BE ACCEPTED UNTIL ALL SIGNATURES HAVE BEEN OBTAINED. Only electronic signatures or typed name with supporting email from signatory will be accepted. | | |
| Head of Department | Click here to enter text. | |
| Faculty Associate Dean (Welsh-Medium Academic Provision) | Click here to enter text. | Click here to enter a date. |
| *If more than one Faculty involved in delivery of scheme:* | | |
| Head of Department | Click here to enter text. | Click here to enter a date. |
| Faculty Associate Dean (Welsh-Medium Academic Provision) | Click here to enter text. | Click here to enter a date. |

|  |  |
| --- | --- |
| Portfolio Planning Committee Decision (*to be completed by Academic Registry*) | |
| Decision of PPC (rejection, referral back to Department, unconditional approval) | Click here to enter text. |
| Date of meeting | Click here to enter a date. |
| If referred back to Department: |  |
| Date of meeting at which proposal was re-considered | Click here to enter a date. |
| Additional meetings if required (please list meeting and date) | Click here to enter a date. |

|  |  |  |  |
| --- | --- | --- | --- |
| Form name: | Scheme Development Form 5 (SDF5) | | |
| Version: | 4 | Publication Date: | September 2020 |
| Reason for update: | Updated to reflect the introduction of the Portfolio Planning Committee | | |
| Approved: | Assistant Registrar, Assurance and Enhancement | Effective From: | September 2020 |
| Contact: | Quality Assurance and Enhancement Team: [qaestaff@aber.ac.uk](mailto:qaestaff@aber.ac.uk) | | |