

**International English Centre**

IEC Under 18 – Student Agreement

The International English Centre primarily caters for adult students. While we welcome students over the age of 17, it must be understood that we do not provide 24-hour supervision. We will do everything we can to support you during your stay in Aberystwyth but you must act responsibly and agree to some conditions.

1. I agree to act responsibly
2. I agree to attend all my classes. I will inform the IEC promptly if I cannot attend a class for any reason, by calling the IEC office on 01970 622547 or emailing tesol@aber.ac.uk
3. I understand that if I have a problem, I can talk to any of the IEC staff
4. I agree to attend the Under 18 Forum and/or regular additional personal support tutorials with the IEC Co-ordinator – Sarah McKenna
5. I understand that if I have an emergency outside the IEC office hours, I can call the IEC emergency number - 07870 956773
6. I understand that the IEC has the right to contact my parents or agent if they are concerned about my welfare or behaviour
7. I understand that it is illegal for under 18’s to drink alcohol in the UK, and I agree I will not try to buy or drink any alcohol
8. I agree to return to my accommodation by 23.00 latest Sunday-Thursday, and latest 00.00 Friday- Saturday
9. I agree to inform the IEC and complete the IEC Absence Form (+ Under 18s) if I am going to be away from Aberystwyth overnight for any purpose for example: to visit friends and family for the weekend etc

I understand that if I break these rules then my parents will be informed and I may be asked to leave the course and return home at my own expense.

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| Student Name |  | IEC Co-ordinator |  |
| Signed |  | Signed |  |
| Date |  | Date |  |