

POSTGRADUATE REFERENCE FORM

Section 1 is to be completed by the applicant. The form should then be passed to the referee who is asked to complete the rest of the form.

SECTION 1

Full name of applicant _____
(please underline family name)

Address: _____

Proposed programme of study ☐ PhD ☐ MPhil ☐ Taught Masters ☐ Diploma
 ☐ Certificate Other (please name) _____

Mode of Study ☐ Full-time ☐ Part-time ☐ Distance Learning

For taught courses please give name of course _____

Department _____

SECTION 2 TO THE REFEREE

URGENT

The above-named student is applying for postgraduate study at this University and has named you as a referee. I would be grateful if you could complete this form. Please note that only academic referees need provide information on examination results.

Name or Referee _____

Position _____

Address _____

_____ Zip/Post code _____

Tel: _____ Fax: _____ E-mail _____

How long and in what capacity have you known the applicant? _____

If the applicant has taken examinations at your institution, it would be helpful if you could supply as much detail as possible about the results achieved and how the student compared with others on the course (e.g. in the top 5%, 50% etc).

Qualification	Date	Results/Predicted Results
_____	_____	_____
_____	_____	_____

If the applicant's first language is not English please comment on the level of competence

	excellent	good	fair	poor		excellent	good	fair	poor
Written	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Spoken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Listening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REFEREE'S REPORT

Please give your personal opinion of the candidate's ability to carry out and complete studies at the higher degree level. If relevant, please comment on the suitability of the candidate to undertake research. It would be helpful if you could comment on the following (where relevant): work experience/ability to work as part of a team, conscientiousness, communication skills and practical skills.

Signature _____

Date _____

*Thank you for your time and co-operation in completing this reference form.
This reference may be scanned and e-mailed to the Postgraduate Admissions Office,
if sent directly from the referee, please ensure that you use your official work email.
We do not accept references from yahoo, g-mail or Hotmail accounts, for example.
Please see our Essential References page for further guidance:
<https://www.aber.ac.uk/en/postgrad/apply/essential-refs/>*

OFFICIAL STAMP

Postgraduate Admissions Office
AQRO, Cledwyn Building
Aberystwyth University
Penglais
Aberystwyth
Ceredigion SY23 3DD

UK & other EU applicants: Tel: +44 (0) 1970 622023
Non-EU applicants: Tel: +44 (0) 1970 622089
Distance Learning: Tel: +44(0) 1970 621957

Email: pg-admissions@aber.ac.uk
Email: pg-overseas@aber.ac.uk
Email: pg-admissions@aber.ac.uk