**Flowchart**

**This flowchart summarises the steps that could most usefully be taken when a student or applicant discloses a pregnancy.**

**STEP 1**

Student consults their GP and other appropriate services and considers disclosing their pregnancy to their Department/Faculty, particularly where elements of their programme of study present risk to the health and safety of the student or child

**STEP 7**

Student and member of staff jointly monitor agreement and any risk assessments throughout the pregnancy and agree further adjustments if the need arises.

**STEP 5**

Academic Department (Personal Tutor/Research Supervisor) and Student Services completes and agrees a Student Support Plan detailing agreed flexibilities and support that will be in place for the student.

**STEP 6**

Staff member overseeing the support arrangements to communicate the support plan to the Personal Tutor/Research Supervisor and other relevant teaching staff and/or examination boards, as appropriate.

**STEP 3**

The tripartite group considers the implications of the pregnancy for the course of study – and ensures that an appropriate risk assessment is completed for any potentially hazardous elements of the programme of study, including course placements, study abroad and fieldwork.

**STEP 4**

Student explores any potential implications of agreed flexibilities on payment of tuition fees with the University’s Student Finance team.

**STEP 2 (b)**

**Research Students**

A tripartite meeting is set up between (1) the student, (2) their research supervisor or another trusted member of departmental staff, and (3) a member of staff from Student Services to discuss the implications of their pregnancy for their programme of study.

**STEP 2 (a)**

**Taught Students**

A tripartite meeting is set up between (1) the student, (2) their personal tutor, or another trusted member of departmental staff, and (3) a member of staff from Student Services to discuss the implications of their pregnancy to their course of study.