

Year 1 and Year 2 Personal Development Planning File (PDP)

1. What is the PDP file in the curriculum of the Department of Modern Languages?

The PDP file has two principal purposes:

1. To help you to reflect on your own learning, oral performance and writing abilities during the second and third years of your degree.
2. To help you to plan your own development and progress in Language Learning.

2. How will you benefit from the PDP files?

With the PDP file you will have a record of factual information about your language courses and types of work, and of your personal reflection on how to structure your progress adequately during each academic year. It will make you aware of your strengths and weaknesses and of ways to design new strategies to approach the different components of learning.

The PDP file will equip you with:

- The ability to identify the elements of language tuition
- The possibility of improvement in the learning process
- The ability to identify the linguistic levels already achieved and your future goals
- The ability to reflect on the internal parts of the process of learning a language

3. How does the PDP file work for you?

In the Department of Modern Languages, the PDP file has been designed to **integrate** all elements of the core academic curriculum. It is also designed to provide **feedback** on your input and your ability to reflect on your language learning targets. Finally, it has been designed with a **structured framework** to facilitate your reflection on it.

4. What are the elements of the PDP file?

The compulsory elements of your PDP are summarised below but you can also add to these compulsory elements any additional information related to your process of learning. Please submit your PDP in the 2nd semester of each academic year to your Written Skills Tutor who will set the date of submission.

YEAR ONE PERSONAL DEVELOPMENT PLANNING FILE ALL LANGUAGES

Writing:

- Evaluate your written skills and language accuracy. Reflect on the key skills which you have developed to express yourself in the target language.

Grammar:

- Evaluate your grammatical skills, both oral and written. Identify weaknesses in linguistic terminology in the target language, and your ability to use connectors to move from simple to sophisticated linguistic structures.

Listening:

- Evaluate your progress in listening skills. Reflect on your ability to understand real life situations in the target language.

Oral:

- Evaluate your progression in oral skills. Reflect on your capacity to engage in advanced conversations with native speakers and on your improvement in oral presentation strategies in the target language.

YEAR TWO PERSONAL DEVELOPMENT PLANNING FILE ALL LANGUAGES

Writing:

- Identify strategies to structure and develop academic knowledge in the form of an essay
- Assess your skills in identifying and using advanced grammatical structures

Grammar:

- Comment on your personal strengths and weaknesses in advanced grammar
- Assess your ability to explain and understand a grammatical topic in the target language

Listening:

- Assess your ability to identify national and regional accents
- Assess your ability to understand a wide variety of academic topics

Oral:

- Assess your ability to identify registers in different social contexts
- Identify the skills developed to allow you to follow a lecture/conference in the target language

5. The compulsory elements of the PDP file

Year	Modules	Compulsory elements of the PDP file	Assessment type	Assessment deadline
1	LANGUAGES: FR/SP/GE/IT19930 FR/GE/IT/SP10740	<ul style="list-style-type: none"> • Details of listening development • Oral skills & Oral presentation strategies • Writing language accuracy • Use of advanced grammatical aspects 	4 questions written in the target language . Total: 400 words approximately	You will be notified of the deadline by the module coordinator
2	LANGUAGES: FR/GE/IT/SP20130 & GE/IT/SP21530	<ul style="list-style-type: none"> • Overview of listening activities • Reflection on conversation and presentations • Reflection on and details of different strategies for writing essays • Awareness of grammatical concepts and uses 	4 questions written in the target language . Total: 500 words approximately	You will be notified of the deadline by the module coordinator