

# A Diagram representing the Undergraduate and Postgraduate Academic Appeals Procedure

(please read in conjunction with the written procedures available at:

<https://www.aber.ac.uk/en/aqro/handbook/appeals/> )

You can also seek further advice on these Procedures by contacting [caostaff@aber.ac.uk](mailto:caostaff@aber.ac.uk) or a Student Adviser in the Students' Union ([union.advice@aber.ac.uk](mailto:union.advice@aber.ac.uk)).

Is your appeal eligible for consideration?

If you answer NO to ANY of the following points (1.-6.) your appeal will NOT normally be eligible for further consideration and will be rejected.

1. Is your appeal based on one of the grounds detailed under the Academic Appeals Procedure?

Yes

2. Does your appeal include new independent, corroborative evidence demonstrating impact on your performance?

Yes

4. Are you submitting your appeal within 10 working days of release of your results? (20 working days for Postgraduate Research appeals).

Yes

3. Can you provide good reason, with corroborative evidence, for not making your circumstances known prior to the release of exam results/your exclusion?

5. Do you understand your appeal cannot question academic judgement? See the Procedures for further guidance/advice.

Yes

6. Do you understand that your appeal cannot request a change to current University procedures to suit your desired outcome?

Yes

Your appeal is eligible for further consideration

You are invited to attend an Appeal Panel Hearing, if arranged

Relevant departments offer written comments and recommendations

Chair and/or Academic Appeal Panel review appeal and additional documentation

**Appeal Upheld**  
All your desired outcome(s) are met

**Appeal Partially Upheld**  
Some of your desired outcomes are met

**Appeal Rejected**  
The Appeal Panel cannot support any of your desired outcome(s)

You accept Appeal Outcome  
**Appeal ended**

You remain dissatisfied with Appeal Outcome  
**You can consider request for Final Review if eligible**  
(See Final Review Procedure at:  
<https://www.aber.ac.uk/en/regulations/review/>)