Registry notifies central service departments.

STA flag can be removed

Refer back to department – considerable revision required before re-presentation of proposal to Panel

Approval with minor modifications – response/revisions to be approved by Chair of Panel

Scheme added to AStRA, UCAS, and course search pages

Proceed **to Step 2: development of business case** in consultation with Planning Department

**Step 1: ALL** proposals should be considered through the Planning round ***prior*** to any business case or scheme development documentation being completed.

See AQH for exceptional cases.

Proposal discussed at departmental level and with FPVC

Scheme added to formal University Prospectus as ‘subject to approval’

Unconditional/ final approval
 - minutes from ASP to Q&SC

Conditional Approval - response/revisions to be approved by Chair of Panel and External Assessor

**Step 4: consideration of proposal documentation by departmental L&TC and Faculty Executive Committee**

**Step 5: Consideration by Academic Scrutiny Panel**

Proceed to **Step 3: development of SDF1 and supporting documentation:** committee coversheet, programme specification (SDF9), evidence of external consultation, evidence of student/alumni consultation, MAFS (where appropriate), Nomination of External Assessor (SDF7), External Assessor Report (following approval of nomination) for consideration by departmental L&TC, FEC and standing Academic Scrutiny Panel.

Business case considered by University Executive Group

Reject – proposal not taken forward

Reject – idea not taken forward