

Points Based Penalty System

A: Description Of Unacceptable Academic Practice	
(i) Previous cases* (including an investigation by the Chair of the Examination Board)	
100 points	First time
150	Second time
200	Third time or subsequent
(ii) Extent and Severity of UAP	
20	Plagiarism of less than 20% of assignment
	Collusion affecting less than 20% of assignment
	Introduction of unauthorised material or unauthorised electronic devices into an examination venue, no evidence of connection to examination paper
	Recycling data or text in more than one assignment, where this is explicitly not permitted by the Department
	Failing to comply with written directions to candidates in formal examinations, and verbal instructions by examination invigilators
130	Plagiarism of between 20% – 50% of assignment
	Collusion affecting 20% – 50% of assignment
	Uploading assignments to academic file-sharing sites
160	Plagiarism of over 50% of assignment
	Collusion of over 50% of assignment
	Plagiarism of data or code which is crucial importance to an assignment
	Introduction of unauthorised materials into an examination venue with evidence of relevance to examination paper, or communication by electronic means during an examination
	Introduction of electronic devices into an examination venue and evidence of possible use during examination
	Copying from, or colluding with, another candidate during an examination
	Producing and presenting an examination script by unauthorised means
	Fabrication of data, false claims of carrying out experiments, observations, interviews or other forms of data collection
	Presenting work generated by AI as if it were your own
220	Impersonation of another candidate in an examination
	Presenting falsified evidence to an examination board
240	Assignment submission from essay mill or ghost-writing service
(iii) Level of Study	
120	Part One Undergraduate (and all students on Exchange Programmes)
120	Part Two Undergraduate in their first year at AU who have not completed part one at another UK HEI
180	Part Two Undergraduate
220	Postgraduate Taught

* Number of cases does not include allegations investigated by Assistant Registrar (Examinations)

B: Penalties - all cases except those investigated by Assistant Registrar (Examinations)	
Points	Penalty
240 – 299	Warning only and no formal penalty of deducting marks, although assessments will be marked according to published departmental criteria
300 – 379	Maximum mark of 39 for assessment (49 where pass mark is 50), resit module for a capped mark** if module failed (P or F)
380 – 429	Assessment awarded zero, resit module for a capped mark** if module failed (P or F)
430 – 479	Module awarded zero, resit module for a capped mark* (P or F). Marks for passed elements may not be carried forward, all elements should be retaken.
480 – 519	Module awarded a mark of zero, no resit (N)
520+	Mark of zero for all modules in semester (includes thin modules), no resit(N)

C: Penalties for allegations investigated by Assistant Registrar (Examinations)	
	Penalty
First Offence	Warning only and no formal penalty of deducting marks, although assessments will be marked according to published departmental criteria
Second or subsequent Offence	Maximum mark of 39 for assessment (49 for level 'M' modules), resit for a capped mark** if module failed (P or F)

**subject to resit opportunities

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