

## Cleaning Checklist

Your Room		Done!
1	Pack and remove all possessions—check that there’s nothing left behind.	
2	Clear all rubbish and recyclables and take out to the correct bins.	
3	Wipe all mirrors and windows	
4	Carefully wipe any marked paintwork with a damp cloth	
5	Dust all surfaces	
6	Thoroughly vacuum/mop the floor and wipe skirting boards	
7	Carefully take down any posters –try not to leave marks on the wall or you may be charged for repainting	

Hallways and stairs		Done!
1	Carefully attempt to wipe marks off doors and paintwork with a damp cloth.	
2	Dust all surfaces	
3	Vacuum/clean floor	

Bathrooms & Toilets		Done!
1	Wipe surfaces and fixtures with non-abrasive cleaner	
2	Remove hair from plugholes and clean sinks.	
3	Clean toilets inside and out.	
4	Clean showers	
5	Clean baths (if applicable).	
6	Mop floors	
7	Wipe all mirrors and windows	

Kitchens		Done!
1	Pack up and remove all personal belongings from the kitchen	
2	Dispose of all food and wipe cupboard shelves	
3	After emptying fridge/freezers, clean inside. Clean up any spills. If badly iced up, defrost the freezers by turning them off at the mains, but please leave switched on once completed.	
4	Clean cooker top, clean grill pan and rack, and clean inside and outside of oven. (Ventilate the room well if using oven cleaner!)	
5	Microwaves: remove, clean and replace turntable, and wipe inside with suitable cleaner	
6	Remove all rubbish and recyclables to the correct external bins.	
7	Brush and mop floors.	
8	Clean all surfaces	