

# Data Protection Information – Employers and Stakeholders

## ***Your personal information and the University***

Aberystwyth University, as data controller, will process your personal and organisational data in compliance with the Data Protection Act and General Data Protection Regulation. Contact details for the University's Data Protection Officer can be found [here](#).

## ***Use and retention of your information***

Your personal information is recorded on our database to enable the Careers Service to deliver services to you as an employer and/or stakeholder in accordance with your requirements, and to contribute effectively to the learning of our students on their degree programmes that will empower them to become more effective potential recruits for your organisation in the future. Your information will be used only for those purposes associated with supporting you and your organisation in accordance with what has been agreed between us as appropriate to support your work with the University. The information will be held by the University as it has concluded that it is within its legitimate interest to do so as it both benefits you as a user, and also the University as an integral part of the student experience at Aberystwyth University. Further details on the University's Data Protection Policy, Data Processing Declaration and other Notices and Statements can be found [here](#).

## ***Sharing your information***

Your information will be stored on a database provided by GTI Media Limited that provides students with access to any vacancies we advertise on your behalf, as well as to details of presentations you are holding on campus or in reference to your attendance at careers fairs and similar events. Your information within this portal is held securely on GTI Media Ltd. servers located in London, UK, and is not shared with any other third parties or organisations.

Your, and your organisation's, details will also be shared with specified departments across the University to ensure you receive the targeted access to students and academic staff that you have requested in order to achieve your needs. They will not be shared with any other third parties or with inappropriate departments across the University.

By registering as a Mentor for the eMentoring service offered jointly by the Careers Service and the Development and Alumni Relations Office of the University, you are consenting to your information being held securely on the servers of Aluminati Network Group located in Reading, UK. It will be used to ensure compliance with user guidelines and to collate anonymised statistical data for internal use at the University. It will not be shared with any other third party or organisation.

By participating as a host employer in the GO Wales Achieve through Work Experience programme you are also consenting to your information being held securely by the Higher Education Funding Council Wales (HEFCW) on their secure servers located in South Wales, UK. On being accepted as a host employer with the GO Wales programme HEFCW and the Welsh European Funding Office (WEFO) become the data controllers of all information related to the scheme, whereby they have a lawful basis for collecting, processing and retaining your data to meet the legal obligation of delivering an EU funded programme; thus, the right to erasure does not apply. Aberystwyth University, as the data handler, will keep your information securely and will not share your information with any other third parties or organisations beyond HEFCW.

By participating in activities delivered by the AberPreneurs strand of our services and by participating in the delivery of events and workshops offered in relation to this strand, your data will be held by the Careers Service on the basis of legitimate interest. As a deliverer of such activities you are also agreeing to participate in a Welsh Government project funded under their Youth Entrepreneurship Strategy. Participating in these activities requires us to share some of your data with the Welsh Government in accordance with the requirements of our contract with them. Your data will not be shared by any other third parties or organisations and will only be utilised by Aberystwyth University to provide you with an appropriate level of support and service as requested by you when you negotiated your involvement with AberPreneurs.

With the exceptions noted above, the Careers Service will not share your data with third parties or external agencies, unless obliged to do so as a legal requirement in response to compliance requirements by any government body or appointed agency. None of your information will be shared outside the EU.

### ***Your rights***

You have the right to access your information, object to processing or lodge a complaint with the Information Commissioner's Office.