|  |  |
| --- | --- |
| Appendix 1  [signature_1464010275](https://www.aber.ac.uk/en)  **Prifysgol Aberystwyth – Ffurflen Data Cyflenwr Newydd Aberystwyth University - New Supplier Data Form** | |
|  |  |
| Enw’r Cyflenwr/Supplier Name | Click or tap here to enter text. |
| Cyfeiriad/Address | Click or tap here to enter text. |
|
|
| Cod Post/Post Code | Click or tap here to enter text. |
| Wedi’i gofrestru ar gyfer TAW/VAT Registered Y/N | Choose an item. |
| Rhif Cofrestru TAW/VAT Registration Number | Click or tap here to enter text. |
| Statws Masnachu/Trading Status | Choose an item. |
| **Unigolyn hunangyflogedig - un person (unig fasnachwr) sy'n masnachu o dan ei enw ei hun, o'i gyfeiriad cartref heb unrhyw un yn gweithio iddo.**  **Partneriaeth - Dau neu fwy o bobl â chyfran gyfartal yn y Busnes.**  **Cwmni Gwasanaethau Personol - un person sy'n masnachu o dan gwmni cyfyngedig, fel arfer. Cânt eu nodi fel cyfarwyddwr y cwmni a byddant o bosibl yn defnyddio eu cyfeiriad cartref.**  **Cwmni Cyfyngedig - yn masnachu fel cwmni cyfyngedig neu bartneriaeth atebolrwydd cyfyngedig, gyda nifer o weithwyr a chyfarwyddwyr.**  **Arall – Elusen neu Busnes Cymunedol (Eglwysi, Neuaddau Pentref neu Cyfatebol).**  **Self-employed individual - a single person (sole trader) trading under their own name, from their home address with no employees.**  **Partnership – Two or more people having an equal stake in the Business.**  **Personal Services Company (PSC) - usually a single person trading under a limited company. They are shown as the director of the company and may use their home address.**  **Limited Company - trading as a limited company or LLP, with a number of employees and directors.**  **Other – Charity or Community Business’s (Churches, Village halls or Equivalent).** | |
|  |  |
| Rhif cwmni cofrestredig/Registered Company Number | Click or tap here to enter text. |
| Rhif y Cyfrif Banc/Bank Account Number | Click or tap here to enter text. |
| Cod Didoli’r Banc/Bank Sort Code | Click or tap here to enter text. |
| Enw ar y Cyfrif Banc/Bank Account Name | Click or tap here to enter text. |
| SWIFT/BIC (Cyflenwyr o’r tu allan i’r Deyrnas Unedig) (Non-UK Suppliers only) | Click or tap here to enter text. |
| Rhif llwybro(UDA Unedig)/Routing Number (USA only) | Click or tap here to enter text. |
| IBAN (Cyflenwyr o’r tu allan i’r Deyrnas Unedig) (Non-UK Suppliers only) | Click or tap here to enter text. |
| Cyfeiriad yr Archeb Brynu (os yw’n wahanol)/Purchase Order Address (if different) | Click or tap here to enter text. |
| Cyfeiriad E-bost yr Archeb Brynu /Purchase Order Email Address | Click or tap here to enter text. |
| Rhif Ffôn yr Archeb Brynu /Purchase Order Telephone Number | Click or tap here to enter text. |
| Cyfeiriad y Nodyn Talu (os yw’n wahanol)/Remittance Address (if different) | Click or tap here to enter text. |
| Cyfeiriad E-bost y Nodyn Talu /Remittance Email Address | Click or tap here to enter text. |
| Rhif Ffôn y Nodyn Talu /Remittance Telephone Number | Click or tap here to enter text. |
| Enw Cyswllt /Contact Name | Click or tap here to enter text. |
| Gwerth yswiriant atebolrwydd Cyhoeddus ac atebolrwydd am Gynnyrch (Isafswm £5,000,000)/Public & Products liability Insurance value(Minimum £5,000,000) | Click or tap here to enter text. |
| Os nad yw'r lefelau gofynnol o yswiriant wedi cael eu trefnu, rhowch esboniad./If the required levels of insurance cover are not in place, please provide an explanation for this. | Click or tap here to enter text. |
| Wedi'i gofrestru ar gyfer NETpositive?/Registered for NETpositives? | Choose an item. |
| Rheswm dros beidio â chofrestru ar gyfer NETpositive?/Reason for not Registering for NETpositives? | Click or tap here to enter text. |
| **Mae Prifysgol Aberystwyth wedi ymrwymo i darged Llywodraeth Cymru o sicrhau sector cyhoeddus sy'n niwtral o ran carbon erbyn 2030. Mae allyriadau nwyddau a gwasanaethau sy'n cael eu caffael wedi eu cynnwys o fewn cwmpas y targed hwn, ac o'r herwydd mae arnom eisiau gweithio gyda'n cadwyn gyflenwi i fynd i'r afael â'r her hon.**   * **Mae'r NETpositives adnodd yn galluogi cyflenwyr y sector Addysg Uwch i greu cynllun gweithredu syml ar gynaliadwyedd ar gyfer eich busnes, a hynny am ddim; bydd y cynllun hwn yn rhan o'n trafodaethau parhaus ar reoli contractau wrth inni symud ymlaen.** * **Mae'r adnodd yn ymdrin hefyd â materion sy'n codi yn sgil y Ddeddf Caethwasiaeth Fodern - deddfwriaeth newydd y mae'n ofynnol i brifysgolion adrodd yn ei sgil; bydd eich ymatebion yn rhan o'n hadroddiad blynyddol.** * **I ddefnyddio'r adnodd, ewch i: https://supplierengagementhe.net-positive.org/ a dilynwch y cyfarwyddiadau i greu cynllun gweithredu.**   **Aberystwyth University has subscribed to the Welsh Governments target of a carbon neutral public sector by 2030. The emissions of procured goods and services are included within the scope of this target and as such we are seeking to work with our supply chain to address this challenge.**   * **The NETpositives tool enables suppliers to the Higher Education sector to create a simple, free sustainability action plan for your business; this plan will form part of our ongoing contract management discussions moving forwards.** * **The tool also addresses issues raised by the Modern Slavery Act, which is new legislation universities are required to report against; your responses will form part of our annual report.** * **To access the tool simply go to: https://supplierengagementhe.net-positive.org/ and follow the instructions to create an action plan.** | |

|  |  |
| --- | --- |
| Cwblhawyd gan/Completed by Click or tap here to enter text. | Dyddiad/Date Click or tap to enter a date. |

**Defnydd mewnol yn unig/Internal use only**

Atodwch y ffurflen hon I gofnod y cyflenwr wrth sefydlu/diwygio cyflenwr./Please attach this form to the supplier record when setting up/amending a supplier.