

COUNCIL

Minutes of the meeting held at 09:30 on 07 APRIL 2017, at MedRus 1, Penbryn.

Present: Sir Emyr Jones Parry, Chancellor (Chair, except for minutes 88.1 and 88.2); Ms Gwerfyl Pierce Jones, Pro-Chancellor (Chair, for minutes 88.1 and 88.2); Dr Timothy Brain, Treasurer; Prof Elizabeth Treasure, Vice-Chancellor; Ms Rebecca Davies, Pro Vice-Chancellor (Chief Operating Officer) (except for minute 83); Prof John Grattan, Pro Vice-Chancellor (Student Experience and International) (except for minute 83); Dr Rhodri Llwyd Morgan, Pro Vice-Chancellor (Welsh Language and Culture, and External Engagement) (except for minute 83); Prof Chris Thomas, Pro Vice-Chancellor (Research) (except for minute 83); Mr George Ashworth; Ms Anne Davies (by phone, until minute 84); Mr Keith Evans (by phone, for minutes 79 to 82); Mr Richard John; Mr Ian MacEachern; Dr Emyr Roberts; Dr Hazel Davey; Prof Neil Glasser; Dr Jenny Mathers; Ms Jackie Sayce; Mr Rhun Dafydd, UMCA President; and Ms Lauren Marks, Aberystwyth University Students' Union President.

In attendance: Mr Daniel Benham, Director of Finance (until minute 87); Mrs Kim Broom, Head of the Vice-Chancellor's Office; Ms Susan Chambers, Director of Human Resources (until minute 84); Mrs Lucy Hodson, Director of Planning (until minute 85); Mrs Esther Prytherch, Head of Communications; Mr Geraint Pugh, University Secretary; and Bethan Owen, HEFCW Director of Institutional Engagement.

Apologies for absence had been received from Mrs Elizabeth France, Pro-Chancellor; Mrs Janet Davies; and the Rt Hon Elfyn Llwyd.

72. PERSONAL MATTERS RAISED BY THE CHAIR

1. Condolences

Sympathies were expressed following the deaths of:

1. Prof J P Clancy, Honorary Fellow of the University;
2. Dr Sandra Pierre, Analytical Chemistry and Metabolomics Technician, IBERS;
3. Lord Gwilym Prys-Davies, Honorary Fellow of the University; and
4. Sir Aubrey Trotman-Dickenson, former Head of Chemistry at Aberystwyth University (AU), and former Vice-Chancellor of the University of Wales.

2. Welcome

Prof Elizabeth Treasure was welcomed to her first meeting of the governing body since commencing in post as the University's Vice-Chancellor on 03 April 2017. HEFCW's Director of Institutional Engagement was also welcomed to the Council meeting.

3. Appreciation

Council expressed its appreciation to Prof John Grattan for his work on behalf of AU as Acting Vice-Chancellor between 01 February 2016 and 02 April 2017.

4. Congratulations

Daniel Benham was congratulated on his appointment as Director of Finance at the University of Central Lancashire. He will remain Director of Finance at AU until the end of June 2017.

5. Welsh Government

On 07 March 2017, the Chair of Council had met with the Welsh Government (WG) Cabinet Secretary for Education to discuss developments at the University.

6. Quorum

1. In accordance with Ordinance 15, the quorum for meetings of Council is one half of the actual members of the governing body rounded up to the next whole number, provided that independent members are in a majority.
2. Given the number of apologies received, the independent members were not in a majority and the meeting was therefore not quorate. In accordance with Standing Order 9.1, the business transacted at the meeting would be advisory until such time as a quorum was available.

73. CONFLICTS OF INTEREST

No conflicts of interest were declared in relation to the business to be transacted during the meeting.

74. COUNCIL'S RESPONSIBILITIES WITH RESPECT TO EQUALITY AND DIVERSITY

RECEIVED

1. Presentation by the Director of Equality; and
2. Copy of the Equality Challenge Unit's publication: 'Governing bodies, equality and diversity – a handbook for governors of Welsh higher education institutions' (COU1617-116).

NOTED

3. The Director of Equality distributed the Equality Challenge Unit's publication, set out the progress made by AU with respect to equality and diversity over the past year, and outlined the expectations of the governing body in this respect. The University's Equality Action Plan would be considered separately on the meeting agenda.

75. MINUTES OF THE PREVIOUS MEETING

RECEIVED

Minutes of the meeting held on 17 February 2017 (COU1617-080).

ADVISED

That the minutes be confirmed as a correct record.

76. MATTERS ARISING FROM THE MINUTES

RECEIVED

A log setting out the progress made in taking forward decisions and actions agreed at the most recent Council meeting, and outstanding actions from previous meetings (COU1617-081).

NOTED

The update provided in the decisions log.

77. CORRESPONDENCE

1. Letter from HEFCW

RECEIVED

Report by the University Secretary, incorporating a letter dated 22 March 2017 received by the Acting Vice-Chancellor from the Funding Council's Chief Executive (COU1617-082).

NOTED

1. The letter had been considered by the Finance and Strategy Committee (FSC) at its meeting on 24 March 2017 where it was proposed that the Chair of Council, the Treasurer and the incoming Vice-Chancellor meet with the Chair and the Chief Executive of HEFCW to further discuss the letter. This was being arranged now that Prof Elizabeth Treasure was in post as AU's Vice-Chancellor.
2. The Nominations Committee takes account of the skills and experiences of those individuals proposed to Council for appointment to the governing body itself or to its sub-committees.

78. HEALTH AND SAFETY MOMENT

NOTED

An internal communications campaign would soon commence to publicise the revised Travel Policy which had been approved by the Health, Safety and Environment Committee. The revised Policy draws on the outcome of an Internal Audit of previous practice in relation to travel, and will provide far wider benefits to the University than just safety. A copy of the Internal Audit report would be provided to the next meeting of the Audit and Risk Committee (ARC) (**ACTION:** Pro Vice-Chancellor (Chief Operating Officer)).

79. VICE-CHANCELLOR'S REPORT

NOTED

1. During her first week as Vice-Chancellor, Prof Elizabeth Treasure had concentrated on meeting as many staff, students and community representatives as possible. This had included holding four staff meetings, and attending a meeting of Aberystwyth University Students' Union's Council.
2. Once the Council has approved the Sustainability Implementation Plan, the Vice-Chancellor intends to start working on the institution's next Strategic Plan. With the current Plan due to expire at the end of 2017, the intention is to develop proposals for the next phase of the institution's strategic development by the end of the calendar year.
3. AU had come second place in the 'International' category during the 'WhatUni Student Choice Awards 2017'. The University had been nominated in a total of five categories, with the winners announced on 06 April 2017.

80. DIRECTOR OF PLANNING'S REPORT

RECEIVED

Report by the Director of Planning (COU1617-083).

NOTED

1. While the University continues to receive full time Home / EU undergraduate applications for September 2017 entry, AU's focus had shifted to converting those applications already received into acceptances. A clearer picture of the University's success in the conversion campaign would become available after the UCAS response deadline of 05 May 2017.
2. Members considered the historic record of the University is converting applications and the tactics now employed by competitor institutions. The importance of packaging what AU can offer prospective students as attractively as possible was emphasised.
3. Responses to the annual National Student Survey (NSS) would close the following week. The University was content with the response rate to date, which was above benchmark and the rest of the sector.
4. The Vice-Chancellor intended to develop a revised International Strategy, which would include increased international exposure to the University's postgraduate taught programmes.

81. DIRECTOR OF FINANCE'S REPORT

RECEIVED

Report by the Director of Finance (COU1617-084).

NOTED

1. While total income for the 2016–17 academic year was forecast to be slightly unfavourable to budget, the bottom line is expected to be on budget as a result of the further efficiencies being targeted.
2. A weaker balance sheet was being forecast for July 2017, primarily due to a projected increase in Aberystwyth University Pension and Assurance Scheme (AUPAS) liabilities. A valuation of the Universities Superannuation Scheme is also due to take place during 2017, and this is expected to affect the balance sheets of all universities participating in that Scheme. However, such liabilities were only reported in accordance with the requirements of Financial Reporting Standard (FRS) 102, and would not affect the University's cash position.
3. The development of a budget frame for 2017-18 was progressing, with a further deficit budget being planned. All budget holders had now agreed their targets and were developing their proposed budgets for that year.
4. On 24 March 2017, FSC had invited the University Executive to review the most effective governance model for the Arts Centre, drawing on advice received from the Arts Council of Wales.

82. TRANSFORMATION PLAN / SUSTAINABILITY IMPLEMENTATION PLAN

1. Draft Sustainability Implementation Plan

RECEIVED

Report by the University Executive, incorporating an initial draft of the Sustainability Implementation Plan 2017–22 (COU1617-108).

NOTED

1. The University Executive was working to develop the Sustainability Implementation Plan (SIP) by 30 April 2017. The SIP would evolve from the existing Transformation Plan, and set out a strategic approach to a sustained, sustainable, competitive University for the future.
2. Members discussed aspects of the draft SIP circulated for comment and provided guidance to the Vice-Chancellor and University Executive for the next iteration. It was recognised that the structure of the draft SIP would need to be revised to minimise repetition, with much of the detail consigned to a series of appendices.
3. The Vice-Chancellor would set out a vision and strategy covering the detailed implementation. It was recognised that this vision would concentrate on the AU's strategic development in the short term, which in turn would support future development as part of a separate, longer-term vision and strategy.

ADVISED

4. That the Vice-Chancellor be invited to bring forward a revised iteration of the SIP, drawing on the comments and guidance received from the governing body (**ACTION:** Vice-Chancellor).
 5. That a sub-group be established to scrutinise the development of the SIP and agree a recommendation for the governing body to be considered by correspondence in advance of 30 April 2017. The membership of the sub-group would be: the Chair of Council, the Treasurer, Dr Emyr Roberts, the Vice-Chancellor, and the Pro Vice-Chancellor (Chief Operating Officer) (**ACTION:** University Secretary).
 6. That the Chair of Council, the Treasurer or the Vice-Chancellor be available to answer any questions Council members may have on the iteration of the SIP circulated for approval. However, an opportunity for the governing body to meet if necessary during the week of 24 April 2017 should also be identified (**ACTION:** University Secretary).
 7. That the Vice-Chancellor be invited to initiate any processes considered appropriate to realise the SIP once agreed, in consultation with and after obtaining further approvals required from any sub-committees which have a key role in such processes (**ACTION:** Vice-Chancellor).
2. Transformation Plan update

RECEIVED

Report by the Pro Vice-Chancellor (Chief Operating Officer); and the Director of Planning (COU1617-085).

NOTED

The report provided: an overview of the Transformation Plan timeline; an update on achievements to date; and an indication of how the Transformation Plan in its current state would evolve into the SIP.

83. FORMAL APPROVAL OF DECISIONS

RESOLVED

Given the presence of a quorum, that the business already conducted in an advisory capacity be formally approved, namely minutes: 75; and 82.1.4 to 82.1.7.

84. POSTGRADUATE STRATEGY

RECEIVED

Draft strategy by the Head of the Graduate School; the Director of IPD; and the Director of Planning (COU1617-086).

NOTED

1. The draft Strategy – the production of which had been led by those with responsibility for postgraduate provision in the Institutes – would enable AU to grow its postgraduate provision while at the same time adopting a sustainable delivery model in light of the fee structure for postgraduate study.
2. The draft Strategy had been considered by FSC on 03 February 2017, and subsequently by Senate on 22 March 2017. The members of both committees had recommended that the Strategy be approved by Council, subject to minor revisions.
3. Members suggested that, in developing future strategies for the University, care should be taken not to over-focus on process. Instead there should be better differentiation between the strategic, operational and tactical.

ADVISED

4. That the draft Postgraduate Strategy be approved (**ACTION:** Director of Planning).

85. ABERYSTWYTH INNOVATION AND ENTERPRISE CAMPUS

RECEIVED

1. Report by the Pro Vice-Chancellor (Chief Operating Officer) (COU1617-087); and
2. Update report by the Pro Vice-Chancellor (Chief Operating Officer) (COU1617-115).

NOTED

3. In order to obtain the required planning permission, the Local Planning Authority was requesting that the University enter into a Section 106 agreement under the Town and Council Planning Act 1990. Such an agreement would involve AU delegating the use of its land to enable a stretch of road between the Gogerddan Campus and the A4159 to be widened.
4. Delegation of the land in question would be tantamount to disposal and would require the governing body to procure appropriate legal advice and valuations prior to approving the 'disposal'. Furthermore, since the land at Gogerddan had been endowed to the University, the Charity Commission's approval would also be required prior to 'disposal'.

ADVISED

5. That a sub-group be established to scrutinise the legal advice and valuations being procured, as well as the draft heads of terms for a Section 106 agreement, and agree on a recommendation to the governing body on how to proceed (**ACTION:** Pro Vice-Chancellor (Chief Operating Officer)).

6. Where a recommendation is made by the sub-group well in advance of the next scheduled meeting of Council, that the Chair of Council should consider that recommendation on behalf of the governing body (**ACTION:** University Secretary).

86. OLD COLLEGE

RECEIVED

Report by the Pro Vice-Chancellor (Welsh Language and Culture, and External Engagement) (COU1617-088).

NOTED

1. During the site visit held on 17 February 2017, representatives from the Heritage Lottery Fund (HLF) had suggested that AU revise the project costs section of its funding application to include budgets for evaluation purposes, as well as volunteer training and expenses. If approved, these costs would be apportioned consistently across the income and fundraising headings within the proposed project budget.
2. The HLF had also since provided feedback on the inclusion of a sum for project management. The inclusion of such sums in the Old College project budget would be notional, since the salaries of staff were already included within AU's own budget. Revising the project budget to include this 'contribution in kind' would therefore be purely presentational to satisfy the HLF.

ADVISED

3. That the wording of the report be clarified as to whether funds for project management were purely presentational or additional to the existing budget provision, prior to a revised iteration being presented to the Chair of Council for consideration of all proposed revisions to the project budget on behalf of the governing body (**ACTION:** Pro Vice-Chancellor (Welsh Language and Culture, and External Engagement)).

87. HEALTH AND SAFETY POLICY

RECEIVED

Draft Health and Safety Policy by the Interim Health, Safety and Environment Manager (COU1617-089).

NOTED

1. The University's Health and Safety Policy had been revised in line with the two year review schedule agreed at the time of its original approval in March 2015. This process had sought to condense the existing Policy, drawing on feedback provided by a range of stakeholders across the University.
2. The revised Health and Safety Policy had been considered by the Health, Safety and Environment Committee on 17 February 2017, where members had recommended that it be approved by Council.

ADVISED

3. That the draft Health and Safety Policy be approved, subject to minor typographical corrections (**ACTION:** Interim Health, Safety and Environment Manager).

88. HONORARY AND GOVERNANCE APPOINTMENTS

1. Appointment of Chancellor

RECEIVED

Report by the University Secretary (COU1617-090).

NOTED

1. On 17 February 2017, the Council had resolved to fully separate the roles of Chancellor and Chair of Council when Sir Emyr Jones Parry's term comes to an end on 31 December 2017. In accordance with this resolution, the process to appoint the University's next Chancellor had commenced on 20 February 2017, with a role description made available via the University's governance website and circulated widely. Nominations were invited by 03 March 2017.
2. On 24 March 2017 a Selection Committee was convened to consider the nominations received. The report set out the process followed, and the name of the individual being recommended for appointment. It was clarified that the Acting Vice-Chancellor had been a member of the Selection Committee, in addition to those listed in the report.

ADVISED

3. That the Right Honourable The Lord Thomas of Cwmgiedd be invited to accept appointment as the University's Chancellor for an initial five-year period of office from 01 January 2018 (**ACTION:** University Secretary).
2. Appointment of Chair of Council

RECEIVED

Report by the University Secretary (COU1617-091).

NOTED

1. The Nominations Committee was responsible for progressing the process to appoint the next Chair of Council. A Special Meeting of that Committee had been held on 24 March 2017 to further consider the appointment process and make recommendations to Council. In accordance with good practice, that meeting had been chaired by the Deputy Chair of Council.
2. The report proposed a thorough and transparent appointment process – which would involve the vacancy being advertised widely – as well as a broad person specification to be set out in the role description.
3. With reference to the University's Welsh Language Scheme, the Nominations Committee had considered the duties and responsibilities associated with the role, and the existing Welsh language abilities within the team (which in this context included the Deputy Chair of Council, the Vice-Chancellor and the Clerk to Council). The Nominations Committee was therefore recommending that the ability to communicate and work through the medium of Welsh feature in the criteria against which candidates would be scored.

ADVISED

4. That the process and 'Role Description' recommended by the Nominations Committee be approved, subject to the first sentence of 'Experience of Chairing' in the 'Personal Attributes' section being revised to read: "Demonstrable experience of Chairing and leading meetings at the highest level..." (**ACTION:** University Secretary).

3. Appointment of Independent Members to Council and its sub-committees

RECEIVED

Report by the University Secretary (COU1617-092).

NOTED

1. The Nominations Committee had met on 17 February 2017 to consider current and forthcoming vacancies for Independent Members to serve on Council and its sub-committees. The vacancies to serve on the sub-committees had been drawn to the attention of Council members on 29 November 2016, with expressions of interest to fill these vacancies requested by 31 January 2017.
2. Since 01 August 2014, maximum terms of six years have been introduced for all new Independent Members serving on Council. However, 'grandfather rights' had been agreed by Council on 24 June 2013 whereby those Independent Members already serving on Council at that point could be reappointed for further terms until they have served for a maximum of 10 years.
3. Janet Davies had signalled that she did not wish to be considered for reappointment to the governing body when her term comes to an end on 31 December 2017. The Nomination Committee had therefore recommended that Council in due course considers whether to fill this vacancy in the context of any decision which will be taken on the size and composition of the governing body (**ACTION:** University Secretary).

ADVISED

4. That the following be reappointed to the Council (**ACTION:** University Secretary):
 1. Anne Davies for a second, and final three-year term commencing 01 August 2017;
 2. Richard John for a second, and final three-year term commencing 01 August 2017; and
 3. Ian MacEachern for a further three-year term commencing 01 August 2017.
5. That the following be appointed or reappointed to serve on the sub-committees in question (**ACTION:** University Secretary):
 1. Audit and Risk Committee
 1. Hugh Child, for a one-year term commencing 01 August 2017, given that he had assured the Chair of Council of his future attendance at meetings of the Audit and Risk Committee; and
 2. Robert Williams, for a three-year term commencing 01 August 2017.
 2. Charter Committee

Ian MacEachern, for a three-year term commencing 01 August 2017.
 3. Committee on Honorary Awards
 1. Elizabeth France, for the period to 31 December 2017; and
 2. Janet Davies, for the period to 31 December 2017.

4. Finance and Strategy Committee
Ian MacEachern, for a three-year term commencing 01 August 2017.
5. Health, Safety and Environment Committee
Anne Davies, as Chair, for a three-year term commencing 01 August 2017.
6. Major Projects Advisory Group
 1. Ian MacEachern, for a three-year term commencing 01 August 2017; and
 2. Dr Glyn Rowlands, for the period to 31 December 2017.
7. Nominations Committee
Gwerfyl Pierce Jones, for the period to 31 December 2019.
8. Professional Development, Staffing and Equality Committee
 1. Gwerfyl Pierce Jones, for the period to 31 December 2019; and
 2. Annwen Isaac, for a three-year term commencing 01 August 2017.
9. Research Ethics – Arts and Humanities / Social Sciences panels
Richard John, for a three-year term commencing 01 August 2017.
10. Research Ethics –Science panel
Dr Alan Axford, for a three-year term commencing 01 August 2017.
11. Redundancy Committee
Gwerfyl Pierce Jones, as Chair, for the period to 31 December 2019.

89. STUDENTS' UNION CODE OF PRACTICE

RECEIVED

Report by the University Secretary (COU1617-093).

NOTED

1. AU is required to have a Code of Practice in place to clarify the way it discharges its responsibilities under the Education Act 1994 Part II in relation to any Students' Union at the University.
2. Following discussions between the University Secretary and the Chief Executive of AberSU, a series of minor amendments were being proposed to the current Code of Practice. Further revisions were also proposed by AberSU's Board of Trustees.
3. All of the proposed revisions were considered by FSC on 24 March 2017 where members had recommended that they be approved by Council, subject to a couple of minor additions to the text.

ADVISED

4. That the revised Students' Union Code of Practice be approved (**ACTION:** University Secretary).

90. WELSH LANGUAGE SCHEME MONITORING REPORT

RECEIVED

Report by the Centre for Welsh Language Services (COU1617-094).

NOTED

1. In accordance with the requirements of the Welsh Language Act 1993, the Welsh Language Commissioner is now responsible for approving and monitoring Welsh Language Schemes. Universities in Wales are expected to submit annual monitoring reports to the Commissioner in March / April reporting on compliance with their agreed Welsh Language Schemes. The Report presented for consideration was based on the reporting period September 2015 – August 2016.
2. The draft Report had been considered by the Welsh Language Strategy Committee on 10 March 2017, and by the Senate on 22 March 2017. Both committees recommended that it be approved by Council, subject to minor revisions.

ADVISED

3. That the Annual Monitoring Report be approved, subject to the second bullet point of 'Committees' under 'Introduction' be revised to read: "Pantycelyn Board was established to realise Council's intent to proceed with the project to reopen Pantycelyn by September 2019" (**ACTION:** Manager of the Centre for Welsh Language Services).

91. DR DANIEL WILLIAMS EDUCATIONAL FUND

RECEIVED

Report by the University Secretary (COU1617-095).

NOTED

1. The original constitution for the Dr Daniel Williams Educational Fund includes a provision for a trustee appointed "by the Council of the University College of Wales, Aberystwyth". It was unclear why such a provision had been made in the constitution, and the University had not exercised this provision over recent years.
2. The current trustees of the Fund had contacted the University Secretary to propose that it may now be appropriate to formally remove this provision. However, in order to progress this proposal, AU's Council was required to confirm its agreement, which in turn would be submitted to the Charity Commission.

ADVISED

3. That the University Secretary write to the current trustees of the Dr Daniel Williams Educational Fund to confirm the Council's agreement to delete provision for a trustee appointed by AU (**ACTION:** University Secretary).

92. EQUALITY ACTION PLAN

RECEIVED

Report by the Director of Equality, including an updated Strategic Equality Action Plan (COU1617-096).

NOTED

1. In line with the statutory requirements of the Equality Act 2010 and Public Sector Equality Duties (PSED) 2011 for Wales, the University is required to publish an annual report detailing compliance with these duties. The annual report for the period 2015–16 had been approved by the Chair of Council on behalf of the governing body. This was formally reported elsewhere on the agenda for the current meeting.
2. The latest iteration of the Strategic Equality Action Plan (2016–20) was circulated for discussion as part of the Director of Equality's Report. The Action Plan updated members on progress made against the objectives agreed as part of the Strategic Equality Plan. An earlier version had been considered by the Professional Development, Staffing and Equality Committee on 10 March 2017, and by the Senate on 22 March 2017.

93. ABERYSTWYTH UNIVERSITY STUDENTS' UNION PRESIDENT'S REPORT

RECEIVED

Report by the Students' Union President (COU1617-097).

NOTED

The report provided an update on developments at the Students' Union since the last meeting of the University's Council. These included the Union's success in winning the Higher Education Students' Union of the Year category at the NUS Wales National Awards.

94. SUMMARY CORPORATE RISK REGISTER

RECEIVED

Report by Director of Planning (COU1617-098).

NOTED

The report provided a summary of the significant risks from the Corporate Risk Register.

95. DECISIONS TAKEN BETWEEN MEETINGS

RECEIVED

Report by the University Secretary (COU1617-099).

NOTED

1. The report detailed the instances since the last Council meeting where the Chair had used the Executive Powers provided for by Standing Order 6.11.
2. The matters approved by means of Executive Action by the Chair were:
 1. the submission of five-year financial forecasts to HEFCW; and
 2. the University's Annual Equality Report for the period 2015–16.

96. ANNUAL REPORTS

1. Health, Safety and the Environment

RECEIVED

Report by the Health, Safety and Environmental Co-ordinator (COU1617-100).

NOTED

The Health, Safety and Environment Annual Report for 2016 had been produced to provide a summary of the main health, safety and environment activities to have taken place at the University during the past year. The Annual Report had been considered and approved by the Health, Safety and Environment Committee on 17 February 2017.

2. Matters raised under the Anti-bribery; Fraud, Malpractice and Irregularity; and Public Information Disclosure policies

RECEIVED

Report by the Pro Vice-Chancellor (Chief Operating Officer) (COU1617-101).

NOTED

The report set out that there were no cases relating to Anti-bribery; Fraud, Malpractice and Irregularity; and Public Information Disclosure during 2015–16. The report had been considered by the Audit and Risk Committee at its meeting on 10 March 2017, where members had the University take steps to raise awareness of these policies.

3. Matters relating to staffing

RECEIVED

Report by the Deputy Director of Human Resources (COU1617-102).

NOTED

The report provided information on employee relations cases by year, according to the policies to which they related. The report had been considered by the Professional Development, Staffing and Equality Committee on 10 March 2017.

4. Academic Appeals and Complaints

RECEIVED

Report by the Academic Quality and Records Office (COU1617-103).

NOTED

The composite report provided information on 'Undergraduate and Postgraduate Appeals 2016', and 'Student Complaints January – December 2016'. The reports had been considered by the Academic Board at its meeting on 08 March 2017, and by the Senate on 22 March 2017.

97. REPORTS FROM COMMITTEES

RECEIVED

A composite report covering the following reports (COU1617-104):

1. Audit and Risk Committee (10 March 2017);
2. Senate (22 March 2017);
3. Finance and Strategy Committee (24 March 2017);

4. Health, Safety and Environment Committee (17 February 2017);
5. Professional Development, Staffing and Equality Committee (10 March 2017);
6. Welsh Language Strategy Committee (10 March 2017);
7. Charter Committee (16 February 2017);
8. Chancellor Selection Committee (24 March 2017);
9. Nominations Committee (17 February 2017);
10. Nominations Committee – Special Meeting (24 March 2017); and
11. University Executive Group (24 January and 28 February 2017).

NOTED

12. Audit and Risk Committee (10 March 2017)

The Committee had endorsed a proposed approach to audit procurement which would involve procurement processes for internal audit, external audit and taxation work running at the same time.

13. The reports received from the other committees.