

Careers Workshop Programme Semester 2

When	What	Where & Who
Wed 29 Jan 11 – 12pm	Effective presentation skills – from presenting your Diss. to interviews Come along and get some useful tips on being a more effective presenter. Whether it's presenting your diss. or part of a job interview, you will get an opportunity to build on your strengths and work on your weaknesses.	P5 1.64
Wed 5 Feb 11am – 12pm	Finding Graduate Work and Knowing your Skills This session will explore ways to understand career options; where to source graduate work and how to recognise your skills development to allow you to show your suitability when it comes to making graduate applications.	C64 Llandinam
Wed 12 Feb 12 – 1pm	Finding Summer work experience – Where will you go this summer? Come and discover how to find and get work experience opportunities over the summer, work experience gives you the opportunity to develop skills, clarify your career goals and makes your graduate CV stand out.	B20 Llandinam
Wed 19 Feb 12 -1pm	Are you feeling CLUELESS about choosing a Career? Not got a clue which occupation you should aim for? This session will explore the process of career decision-making and provide practical help to aid you in choosing the next step.	MP 1.49 Physical Sciences
Wed 26 Feb 2 - 3pm	Applying for Jobs - all you need to know about the application process for work placements and graduate jobs From online application forms to CVs and covering letters, you'll find out what you need to do to get shortlisted and to stop yourself being sifted out of the recruitment process.	B20 Llandinam
Mon 2 Mar 2 – 3pm	Should I do a Masters? This informative session explores reasons for taking up Masters level study, how this fits within your own career thinking, alongside practical guidance on the application process.	D54 Hugh Owen
Wed 4 Mar 12 - 1pm	Preparing for a Job interview Interviews have to sell YOU. Learn about the different type of questions employers use and gain advice on how to approach telephone, video, Skype and 1-to-1 interviews.	C4 Hugh Owen
Wed 4 Mar 1.15– 2.15pm	The Year in Employment Scheme (YES) – All You Need to Know For students who are not following an integrated degree programme, the Year in Employment Scheme (YES) is available. YES is administered by our team here in the Careers Service and has been running successfully at Aberystwyth University for over 40 years, enabling students from any subject discipline to undertake a year in employment between the second and third year of undergraduate study. Come and find out more about this unique opportunity.	B20 Llandinam
Fri 6 Mar 11 – 12pm	LinkedIn for Students This interactive workshop will take you through the process of building your profile and demonstrate how to use LinkedIn to develop your professional network and connect with employers.	MP 1.49
Wed 11 Mar 2 - 3pm	Using LinkedIn and eMentoring to Find Work and Make Useful Contacts Learn how to make the best use of LinkedIn and the eMentoring scheme, find jobs and build contacts in a range of different career fields. Having a LinkedIn profile will be advantageous for this workshop as we will be using PCs to explore the various tools available.	IBERS 0.32
Wed 18 Mar 12 – 1pm	Smaller businesses – a positive career choice for graduates? Get to know the particular issues and opportunities available when working in a smaller business and how Small and Medium sized Enterprises (SMEs) recruit and employ graduates. Includes input from a local employer.	B20 Llandinam
Wed 18 Mar 2 - 3pm	Speed Interviewing Looking to gain interview experience? Then come along to this workshop for an hour of Speed Interviewing! You'll be able to practice your interview skills with careers professionals and alumni. This event will not only allow you to practice your interview skills, but also provide a unique opportunity to gain valuable feedback on your interview technique and give you the chance to ask questions about your strengths and weaknesses. We'll help you nail any upcoming job interview that you're preparing for! (Numbers are limited so please book a place on this workshop in order to attend on the day.)	You must book a place in order to attend www.aber.ac.uk/ABERcareers

Semester 2 Gweithdai Gyrfaoedd

Pryd	Cynnwys	Ble
Mercher 29 Ion 11 – 12	Sgiliau Cyflwyno Effeithiol – o gyflwyno eich traethawd hir i gyfweiliadau Dewch draw i gael cyngor defnyddiol ar fod yn gyflwynydd mwy effeithiol. P'un a yw'n cyflwyno eich traethawd hir neu'n rhan o gyfweiliad am swydd, byddwch yn cael cyfle i adeiladu ar eich cryfderau a gweithio ar eich gwendidau.	1.54 P5
Mawrth 5 Chwef 11 - 12	Dod o hyd i Waith Graddedig ac Adnabod eich Sgiliau Bydd y sesiwn hon yn canfod ffyrdd i ddeall dewisiadau gyrfa; lle i ddod o hyd i waith lefel raddedig a sut i ddeall datblygiad eich sgiliau, fel y gallwch ddiffinio eich addasrwydd pan ddaw'r amser i ymgeisio am swyddi graddedig.	C64 Llandinam
Mercher 12 Chwef 12 – 1	Profiad gwaith dros yr haf – ble fyddwch chi'n mynd yr haf hwn? Dewch i ddarganfod sut i ymchwilio a chael cyfleoedd profiad gwaith dros yr haf. Bydd cael profiad gwaith yn eich helpu i wella eich sgiliau ac egluro eich nodau gyrfaol.	B20 Llandinam
Mercher 19 Chwef 12 - 1	Ydych chi'n teimlo ar goll am ddewis gyrfa? Dim syniad pa alwedigaeth y dylech anelu amdani? Bydd y sesiwn hon yn archwilio'r broses o wneud penderfyniadau gyrfaol ac yn rhoi cymorth ymarferol i'ch helpu i ddewis y cam nesaf.	MP 1.49 Physical Sciences
Dydd Mercher 26 Chwef 2 – 3	Gwneud cais am swyddi - y cyfan sydd angen i chi ei wybod am y broses ymgeisio ar gyfer lleoliadau gwaith a swyddi i raddedigion Gan gynnwys ffurflenni cais ar-lein a CVs a llythyrau eglurhaol, byddwch yn darganfod beth sydd angen i chi ei wneud er mwyn cyrraedd y rhestr fer.	B20 Llandinam
Llun 2 Mawrth, 2 – 3	A ddylwn i wneud cwrs Meistr? Mae'r sesiwn addysgiadol hon yn archwilio'r rhesymau dros astudio ar lefel gradd Meistr, sut mae hyn yn gweddu i'ch meddylfryd gyrfa chi, ynghyd â chanllawiau ymarferol ar y broses ymgeisio.	D54 Hugh Owen
Mercher 4 Maw 12 – 1	Sgiliau Cyfweld – Sut i Paratoi ar gyfer Cyfweiliad Mae'n rhaid i gyfweiliadau eich gwerthu CHI. Dysgwch am y gwahanol fathau o gwestiynau y gall cyflogwyr eu defnyddio a chael cyngor ar baratoi am gyfweiliadau dros y ffôn, ar Skype ac wyneb yn wyneb.	C4 Hugh Owen
Mercher 4 Maw 1.15 – 2.15	Cynllun Blwyddyn mewn Gwaith – popeth y mae angen i chi ei wybod Gall myfyrwyr nad ydynt yn astudio ar gynllun gradd integredig, droi at y Cynllun Blwyddyn mewn Gwaith (BMG). Y Gwasanaeth Gyrfaoedd sy'n gweinyddu'r cynllun, a bu'n rhedeg yn llwyddiannus ym Mhrifysgol Aberystwyth ers 40 mlynedd a mwy, gan roi cyfle i fyfyrwyr sy'n astudio unrhyw ddisgyblaeth i gael swydd gyflogedig rhwng ail a thrydedd flwyddyn eu hastudiaethau israddedig. Dewch i ddarganfod mwy am y cyfle unigryw hwn.	B20 Llandinam
Gwener 6 Mawrth 11 - 12	LinkedIn i Myfyrwyr Bydd y gweithdy rhyngweithiol hwn yn eich tywys trwy'r broses o adeiladu eich proffil a dangos sut i ddefnyddio LinkedIn i ddatblygu eich rhwydwaith proffesiynol ac i gysylltu â chyflogwyr.	MP 1.49
Mercher 11 Maw 2 -3	Adeiladu Rhwydwaith - Defnyddio LinkedIn a eFentora i ddod o hyd i waith a gwneud cysylltiadau defnyddiol Dysgwch sut i wneud y defnydd gorau o LinkedIn a 'r cynllun eFentora, gan gynnwys sut i ddod o hyd i swyddi a a chreu cysylltiadau mewn nifer o feysydd gyrfa gwahanol.	IBERS 0.32
Mercher 18 Mawrth 2 - 3	Sesiwn 'Cyfweld ar Gyflymder' Edrych i gael profiad o gyfweiliad? Yna dewch draw i'r gweithdy hwn am awr o gyfweld ar gyflymder! Byddwch yn gallu ymarfer eich sgiliau cyfweiliad gyda gweithwyr proffesiynol a chyn-fyfyrwyr. Bydd hefyd yn rhoi cyfle unigryw i gael adborth gwerthfawr ar eich techneg cyfweiliad a rhoi'r cyfle i chi ofyn cwestiynau am eich cryfderau a'ch gwendidau. (Mae llefydd yn gyfyngedig ar gyfer y gweithdy hwn felly archebwch eich lle ymlaen llaw)	Rhaid archebu lle ymlaen llaw www.aber.ac.uk/gyrfaoeddABER
Mercher 18 Maw 12 – 1	Gweithio mewn Busnes Bach / SME Y materion a'r cyfleoedd penodol wrth weithio mewn busnes llai o faint a sut mae busnesau bach a chanolig eu maint yn recriwtio a chyflogi graddedigion. Yn cynnwys mewnbwn gan gyflogwr lleol.	B20 Llandinam