

# TIMESHEET / OVERTIME DEADLINES FOR 2026

<i>January 2026</i>	
7 December 2025	
14 December 2025	
21 December 2025	
28 December 2025	
<b>4 January 2026</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 06/01/2026	

<i>February 2026</i>	
11 January 2026	
18 January 2026	
25 January 2026	
<b>1 February 2026</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 05/02/2026	

<i>March 2026</i>	
8 February 2026	
15 February 2026	
22 February 2026	
<b>1 March 2026</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 05/03/2026	

<i>April 2026</i>	
8 March 2026	
15 March 2026	
22 March 2026	
29 March 2026	
<b>5 April 2026</b>	
<b>ABER WORKER HOLIDAYS</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 10/04/2026	

<i>May 2026</i>	
12 April 2026	
19 April 2026	
26 April 2026	
<b>3 May 2026</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 07/05/2026	

<i>June 2026</i>	
10 May 2026	
17 May 2026	
24 May 2026	
<b>31 May 2026</b>	
<b>ABER WORKER HOLIDAYS</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 04/06/2026	

<i>July 2026</i>	
7 June 2026	
14 June 2026	
21 June 2026	
28 June 2026	
<b>5 July 2026</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 08/07/2026	

<i>August 2026</i>	
12 July 2026	
19 July 2026	
26 July 2026	
<b>2 August 2026</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 06/08/2026	

<i>September 2026</i>	
9 August 2026	
16 August 2026	
23 August 2026	
<b>30 August 2026</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 04/09/2026	

<i>October 2026</i>	
6 September 2026	
13 September 2026	
20 September 2026	
27 September 2026	
<b>4 October 2026</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 07/10/2026	

<i>November 2026</i>	
11 October 2026	
18 October 2026	
25 October 2026	
<b>1 November 2026</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 05/11/2026	

<i>December 2026</i>	
8 November 2026	
15 November 2026	
22 November 2026	
<b>29 November 2026</b>	
<b>ABER WORKER HOLIDAYS</b>	
# Please ENSURE that Timesheets arrive at the Payroll Office NO LATER than 03/12/2026	

Please note that any timesheets not received by the dates indicated (#) will be excluded, and will not be actioned until the following month.  
If you are experiencing specific difficulties during a particular month, please contact the Payroll Office (Telephone - 2033 / 2032).

The deadline for January 2027 is provisionally set for week ending 03/01/2027 send to the Payroll office by 07/01/2027