

Digital Skills Profile



What digital skills do you use in your work?

Digital participation - "I have a lot of meetings online, and we use Google Meet for these."

Digital proficiency - "Being a translator, I use programmes like *Cysgeir* and *Cysill* quite a lot. I also use online dictionaries like *Byd Termau Cymru* and *Geiriadur yr Academi*."

Digital communication - "I use Gmail every day for emailing colleagues."

Digital productivity - "I use labels in Gmail to help me organise my emails."

Did you receive any support with your digital skills at Aberystwyth University?

"I received a lot of support from my lecturers and from the Coleg Cymraeg Cenedlaethol to learn how to use *Cysill* a *Cysgeir*."

"My lecturers gave me a lot of support with how to use the reading lists on Blackboard. That really helped me with finding resources to write my essays."

Are there any digital skills you wish you had learnt before you graduated?

"When I left University, I wasn't very confident communicating over email in a professional manner, so it would have been good to be able to practise this more before leaving."

"We use Excel a lot at work to manage data. I didn't use Excel at all as part of my degree, but it would have been really useful to have the opportunity to learn how to use it."

When did you graduate from AU?

"2022"

What did you study?

"History and Politics"

What are you doing now professionally since graduating?

"I now work for Cambrian Training Company as a translator."

Manon Rosser

