

# Walk-in Access: Acceptable Use Policy

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## Copyright Law

Copyright law protects the electronic resources that Aberystwyth University subscribes to. This means that, apart from what the law or the e-resource terms and conditions permit, **you may not copy or otherwise reproduce the e-resources that you access via the walk-in access scheme without first obtaining the permission of the copyright holder.**

## Registering for the service

To register for the walk-in access service, you must:

- be at least 18 years of age
- provide identification
- agree to abide by copyright law as set out in the Copyright Design and Patents Act 1988 and comply with the provisions of all current UK laws
- agree to abide by the University's Information Services Acceptable Use Policy: <http://www.aber.ac.uk/en/is/regulations/networkuse/>
- complete and sign the walk-in access registration form, thereby confirming that you agree to abide by the terms of the walk-in access Acceptable Use Policy

## Using the service

The walk-in access service is provided on the understanding that you:

- **will not** use the resources provided via the walk-in access service for commercial purposes which is strictly prohibited by the license agreements. Users may access the resources for educational purposes only, such as private study or research
- **will not** share the username and password provided to you when registering to use the service or leave the computer unattended whilst you are logged in as a walk-in user
- **will not** share any materials you access from the University's e-resource collections or download excessive portions of the e-resource content. See the University's "A Guide to Copyright": <http://www.aber.ac.uk/en/infocompliance/copyright/>
- **will not** use the network for unauthorised purposes, as set out in the JANET Acceptable Use Policy: <https://community.ja.net/library/acceptable-use-policy>

The walk-in access service may be restricted at busy times when the Library must prioritise PC usage for its students and staff.

**It is your responsibility to make sure that you understand the Acceptable Use Policy. Please contact a member of staff if you have any queries about the service.**

# Walk-in Access: Registration Form

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Personal Details	
Surname/Family name:	Forename(s):
Address:	
Email address:	Telephone number:

Please tick which of the following memberships apply to you:

I am a student/staff member of a university other than Aberystwyth University . <b>Please specify:</b>	<input type="checkbox"/>	I am a student/staff member of a further education college. <b>Please specify:</b>	<input type="checkbox"/>
I am a member of the SCONUL Access Scheme.	<input type="checkbox"/>	I am a graduate of Aberystwyth University .	<input type="checkbox"/>
I am a student/staff member of the NHS. <b>Please specify:</b>	<input type="checkbox"/>	I am a staff member at a school. <b>Please specify:</b>	<input type="checkbox"/>
I am a member of an organisation not listed above. <b>Please specify:</b>	<input type="checkbox"/>	I am a member of the public. If you also belong to a public library, <b>Please specify:</b>	<input type="checkbox"/>

Walk-in user declaration
<p>I confirm that the information supplied above is accurate and true. I hereby give my consent for Aberystwyth University to use the personal data given above to support the administration of the walk-in access service in accordance with the Data Protection Act 1988.</p> <p>I have read and understood the acceptable use policy (overleaf) and agree to abide by its terms and conditions.</p> <p>Signature: _____ Date: _____</p>

Library use only	
Proof of ID supplied: _____	Date of registration: _____

