

Aberystwyth Law School Ysgol Y Gyfraith

Taught Postgraduate Student Handbook

2017-2018



INTRODUCTION

This handbook contains a variety of information which will be useful to you, so please keep it for future reference. As a graduate student you will already be familiar with university life, but please do not hesitate to seek advice and guidance where that is necessary.

Postgraduate students in the School comprise students studying for research degrees, taught Masters degrees on campus, and postgraduate programmes by distance learning. This handbook is directed specifically at those studying for taught degrees on campus.

Whilst every effort has been made to ensure the information in this handbook is up-to-date, some information may be liable to change or clarification. Our aim is to keep you fully informed of all such changes. However, please endeavour to revert to the relevant University and Aberystwyth Law School webpages which will be updated routinely and if you have any doubts or questions, please do not hesitate to contact relevant members of staff.

This handbook is to be read in conjunction with the following official publications as appropriate to the level of study. These are:

- Information for Taught Postgraduates <u>http://www.aber.ac.uk/en/student/pg-issues/taught/</u>
- Code of Practice for Taught Postgraduates
 <u>https://www.aber.ac.uk/en/media/departmental/graduateschool/handbooks/Taught-PG-(E)final-draft.pdf</u>
- Aberystwyth University Rules, Regulations (http://www.aber.ac.uk/en/regulations/)

Relevant information for postgraduate students is posted on the School website dedicated to postgraduate students <u>https://www.aber.ac.uk/en/als</u>

We hope you have an enjoyable learning experience during the course of your study.

Information contained in this handbook was correct at time of print; the handbook is also available online, and will include links to further detailed information. The online version is updated as and when required throughout the academic year.

Disclaimer

This handbook should be used in conjunction with the University's Regulations and the Academic Quality Handbook (which includes the Examination Conventions). Nothing in this handbook overrides these publications, which always take precedence. Every effort is made to ensure that the information in this handbook is accurate and current. The University does however reserve the right to amend or update the handbook during the course of an academic year. In the unlikely event of any changes you will be notified by your Institute/Department.

PURPOSE OF THE HANDBOOK

This handbook aims to provide you with key information about the Law School, and about university policies and procedures. It is not a comprehensive guide, but aims to provide you with some of the essential information you need to have a successful, and enjoyable, academic career here at Aberystwyth University.

This handbook is accompanied by further information found on the University's website: <u>https://www.aber.ac.uk/en/student/</u>.

Our Student Charter lays out our mutual responsibilities and aspirations. You can find it at the following web address: https://www.aber.ac.uk/en/governance/su/student-charter/

The Law School provides students with a new handbook each academic year that contains the most up to date information. We hope that you will find this information useful. If you would like to comment on the handbook contents, or have comments about how to improve the information provided, please forward these by email to the School.

Please feel free to ask your Personal Tutor if you are unsure of any information in this handbook.

EQUALITY AND DIVERSITY

Aberystwyth University are committed to developing and promoting equality and diversity in all our practices and activities. We aim to work, study and provide an inclusive culture, free from discrimination and upholding the values of respect, dignity and courtesy. Every person has the right to be treated in accordance with these values.

We are committed to advancing equality on the grounds of age, disability, sex and sexual orientation, gender identity, race, religion and belief (including lack of belief), marriage and civil partnership, pregnancy and maternity, and to embrace intersectionality and raise awareness between and across different groups. Our Strategic Equality Plan 2016-2020 promotes equality and equality improvements across the University as required under the Equality Act 2010. Progress Reports measured against this plan will be available in our annual monitoring reports.

Our current 4 year Strategic Equality Plan 2016-2020 (and accompanying Strategic Action Plan) can be found on the Plans section of the Equality web pages: <u>https://www.aber.ac.uk/en/equality/</u>

Should you have any questions please contact Debra Croft, Director of Equality, by emailing equstaff@aber.ac.uk.

IMPORTANT DATES

The University's academic year begins in September. It is organised into **two semesters**, ending in January and June, and most modules are assessed at the end of each semester. There are also **three terms**, with vacation periods at Christmas and Easter. **All full time students are required to be in Aberystwyth during term time**. The dates of term, including when examinations are held can be found here: https://www.aber.ac.uk/en/dates-of-term/.

COMMUNICATION BETWEEN THE SCHOOL AND YOU

The main method of communication between the School and our students is by e-mail. If you are yet to activate your Aber e-mail account, do so by following the online instructions: https://myaccount.aber.ac.uk/open/activate/

It is vitally important that it becomes a matter of routine for you to check your Aber e-mail account on a daily basis.

In order to correspond in a business-like manner, it is important to ensure you adopt the correct tone when composing e-mails. An appropriately constructed e-mail will be more effective, and more likely to be well-received and understood by the recipient.

Consider the following points when sending e-mails:

- Think about the appropriate style to use before you start composing a message. If it is addressed to staff, your email should be in a formal, business style. This allows your message to be forwarded to others if necessary.
- > The message should be written using standard rules of capitalisation and grammar. Do not use texting language, and especially avoid the use of upper case(!).
- Do not put your message into an attachment whenever possible use the main body of the email to write your message.
- > Keep it short. A shorter email is more likely to be read and understood.
- Keep formatting simple formatting may be misinterpreted, it also sometimes makes the message difficult to read.
- If you are replying to an email include the email conversation to keep track of the points made previously. This is automatic on most systems but check before you press send.
- Always sign off the email with your full name and study scheme so that you can be immediately identified. Learn how to set up a signature see <u>http://www.inf.aber.ac.uk/advisory/faq/1355/</u>

Social Media - we are on Facebook and Twitter;



LIKE us on Facebook: Law and Criminology – Aberystwyth University



CAMPUS & STAFF INFORMATION

The Director of Postgraduate Studies is Dr Uta Kohl who has overall responsibility for all matters concerning all taught postgraduate students. Her office is situated on the second floor, Elystan Morgan Building, Room 2.07, telephone: 01970 622738 or email <u>uuk@aber.ac.uk</u>.

Aberystwyth Law School, Aberystwyth University, Elystan Morgan Building, Llanbadarn, Aberystwyth, Ceredigion, SY23 3AS



- 30 Elystan Morgan Building Aberystwyth Law School
- 31 Rheidol Building Aberystwyth Business School
- **32** Thomas Parry Library
- 33 Padarn Building inc. Café (Blas Padarn)
- 34 Lluest Equine Centre
- 40 Coleg Ceredigion

Further information is available online www.aber.ac.uk/en/llanbadarn



The Elystan Morgan Building, Llanbadarn

Research and Postgraduate Area (incl Study Room 1.00)





Second / Top Floor

STAFF LIST 2017-18

ACADEMIC STAFF

EMAIL ID	MEMBER OF STAFF	ROOM
RDA	ATKINS, Dr. Ruth	2.45
SFC	CAVANDOLI, Sofia	2.04
AHC	CLARKE, Prof. Alan	1.30
NJG	GIBBS, Dr. Nathan	2.23
CSH	HARDING, Prof. Chris	1.31
JAH48	HOLLOWAY, Jan 2	
TRH	HUWS, Dr. Catrin Fflur	2.42
RWI	IRELAND, Richard	2.31
UUK	KOHL, Dr. Uta	2.07
KLL	LEWIS, Kerry	2.20
FHL1	LLEWELYN, Ffion	2.06
NAB	MARAIS, Dr Anel	2.41
HEN4	NORRIS, Heather	2.46
MMO	ODELLO, Dr. Marco	2.32
000	OLUSANYA, Dr. Olaoluwa	2.18
RYP	PIOTROWICZ, Prof Ryszard	1.32
DVP	POYTON, Dr David	2.22
NJS	SALMON, Dr. Naomi	2.40
GAS	SCHAEFER, Gerald	2.43
ANS	SHERLOCK, Ann	2.08
GNW	WILLIAMS, Dr. Glenys	2.05
JOW	WILLIAMS, Prof. John	1.33

ADMINISTRATIVE STAFF

EMAIL	MEMBER OF STAFF	ROOM
AGP	JAMES, Angela	0.33
ADO	JONES, Amanda 0	
DDK	KOMANIECKA, Dr. Dominika	0.03
JYE	MORGAN, Jen 0	
CJA10	APPLES, Cathy	0.01

LIBRARY ACADEMIC SERVICES

GLR9	RODERICK, Lloyd	n/a



GENERAL FACILITIES

GENERAL OFFICE/POSTGRADUATE OFFICES

If anything is unclear, please remember that help is always at hand – you only have to ask. A good place to start is in the General Office/Reception placed in the entrance to the Elystan Morgan building.

POSTGRADUATE ROOM

There is a computer room in the School which is allocated solely for postgraduate students and is equipped with several PC workstations and social space. Please keep it clean and tidy. The room is located on the first floor (EM 1.00) can be used for any quiet study.

The School is happy for internal/external mail to be sent to the School on your behalf. You will find the mail box opposite to the General Office but we do ask that you regularly check this box and remove any mail which is addressed to you.

POSTGRADUATE NOTICEBOARD

There is a noticeboard for postgraduate students located in the School which is situated near the General Office which will advertise any information which may be relevant to you.

E-MAILS

All students, once registered, will receive an e-mail address. Please check this on a daily basis for messages from staff, students and outside bodies. Students are reminded that they should comply with the guidelines regarding the use of the University's Computing Services at all times. Further details concerning these guidelines can be found at www.inf.aber.ac.uk

WEBSITE

Internal information for all staff and students is available on the School website <u>http://www.aber.ac.uk/en/als</u> Please check this on a regular basis for information concerning any queries you may have in relation to your studies.

ADDRESSES

We may need to write to you at your term-time or home address. Please ensure you advise the School and the Academic Quality and Records Office of any change in address during the course of your studies by updating your student record at <u>studentrecord.aber.ac.uk</u>

THE ACADEMIC QUALITY AND RECORDS OFFICE

The Academic Quality and Records Office deals with all queries relating to a student's candidature, academic progression, examination process etc. They give advice on regulatory queries. See their website for further details: <u>https://www.aber.ac.uk/en/aqro/</u>

THE CAREERS ADVISORY SERVICE

The Careers Advisory Service has advisers who can provide advice to postgraduate students. See their website for further details: <u>http://www.aber.ac.uk/en/careers/</u>

THE POSTGRADUATE ASSOCIATION/CONFERENCE COMMITTEE

The Postgraduate Association is run BY postgraduates, FOR postgraduates. It aims to represent all postgraduates on both academic and non-academic issues within the University and the Guild of Students. The Association aims to help postgraduates develop social contact between postgrads across the University, foster a sense of community and liaise with relevant bodies to represent them at a national level.

Our taught and research PGs have been organizing a PG conference for a number of years now. Normally it happens around the Easter vacation. Do get involved; it's a great experience.



THE THOMAS PARRY LAW LIBRARY

At the start of your course, we will organise talks and tours of the Library. This will include information about library resources, and will highlight the wide range of print and electronic resources available to students. Please ensure that you attend one of these. Further, students also have available to them online an introduction

to law & criminology library resources at http://www.aber.ac.uk/en/is/subject/law/

THE NATIONAL LIBRARY OF WALES

Another rich resource available to students is The National Library of Wales. It is one of the six legal deposit libraries in Britain and Ireland, and is entitled to hold a copy of every publication within the UK. The library therefore holds a vast number of books, periodicals, maps, music and other printed matter and also electronic materials. It is located adjacent to the Penglais Campus. You are eligible to use this library and you can obtain an application form directly from the National Library. The Reading Rooms in the Library are open from 9.30 am to 6.00 pm on weekdays and until 5.00 pm on Saturdays. See their website for further details: http://www.llgc.org.uk/



POSTGRADUATE MODULES AND DEGREE SCHEMES RUNNING IN 2017-2018

DEGREE SCHEMES

- LLM Law M172
- LLM Human Rights and Humanitarian Law M198
- LLM Human Rights and Development M173
- LLM International Law and Criminology of Armed Conflict M176
- LLM International Commercial Law M190
- LLM International Commercial Law and Human Rights M179
- LLM International Commercial Law and the Environment M178
- LLM Rights Gender & International Law M174
- LLM Democracy, Human Security & International Law M175

MODULES

(Availability is subject to minimum student enrolment; to be confirmed in early Oct 2017)

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Semester 1	Semester 2
LAM1620 International Human Rights Law	LAM4220 International Humanitarian Law
Coordinator: Dr Marco Odello	Coordinator: Prof Ryszard Piotrowicz
LAM4320 Public International Law	LAM1920 Criminology of International Conflict Personnel
Coordinator: Dr Marco Odello	C oordinator: Dr Ola Olusanya
LAM4920 Democracy and International Law	LAM4520 Philosophy of Human Rights Protection
Coordinator: Sofia Cavandoli	Coordinator: Prof Chris Harding
LAM4420 Migration Law	LAM2420 Law and Gender
Coordinator: Prof Ryszard Piotrowicz	Coordinator: Dr Anel Marais
LAM1720 Climate Change Law and Policy	LAM4820 Human Rights, Environment and International
Coordinator: Kerry Lewis	Business
	Coordinator: Kerry Lewis
	LAM2320 Cont. Issues in Food Policy & Law
	Coordinator: Dr Naomi Salmon
LAM0340 International Commercial Law	LAM4020 Cross-border Legal Issues on the Internet and
Coordinator: Dr Uta Kohl	Beyond
	Coordinator: Dr Uta Kohl
LAM0520 International Copyright Law	LAM0420 Aspects of Commercial Contracting
Coordinator: Dr Uta Kohl	Coordinator: Dr Ruth Atkins
	LAM0220 Maritime Law
	Coordinator: Dr Marco Odello
	LAM3520 Regulation of Business Cartels
	Coordinator: Prof Chris Harding
	LAM2820 The Law Relating to E-Commerce Coordinator: Dr David Poyton

Modules are normally taught through a series of postgraduate seminars (of 2 hours each) over 11 weeks in the course of a semester.

To successfully complete any of the schemes, students are required to complete a total of 180 credits comprising 120 credits of course work and 60 credits for the dissertation. The course work element is made up of 80 credits worth of core modules and 40 credits of optional modules. All other modules are worth 20 credits, except LAM0340 International Commercial Law which is worth 40 credits.

Modules are assessed through an essay (usually 6,000 words maximum for a 20 credit module) which needs to be submitted at the end of the term, as well as a 10 minute oral presentation delivered during the course. A dissertation (of no more than 15,000 but a minimum of 13,000 words) on an area related to the study scheme is also required to be submitted as part of the requirements of the award of the degree. In order to pass any taught module or the dissertation, students must achieve a minimum mark of 50%.

ASSIGNMENT SUBMISSION

All essays should be submitted

- by 2.30pm on Wednesday 17th January 2018 for Semester 1 modules
- by 2.30pm on Wednesday 16th May 2018 for Semester 2 modules.

All dissertations should be submitted by 2.30pm on Friday 28th September 2018.

Written work should be submitted via Turnitin on Blackboard, no hard copies are required.

Semester 1	Semester 2
LAM1620 International Human Rights Law	LAM4220 International Humanitarian Law
Oral Presentations: – week starting 27 Nov	Oral Presentations: – week starting 19 March
LAM4320 Public International Law	LAM1920 Criminology of International Conflict Personnel
Oral Presentations: – week starting 11 Dec	Oral Presentations: – week starting 19 March
LAM4920 Democracy and International Law	LAM4520 Philosophy of Human Rights Protection
Oral Presentations: – week starting 4 Dec	Oral Presentations: – week starting 16 April
LAM4420 Migration Law	LAM2420 Law and Gender
Oral Presentations: – week starting 20 Nov	Oral Presentations: – week starting 23April
LAM1720 Climate Change Law and Policy	LAM4820 Human Rights, Environment and International
Oral Presentations: – week starting 11 Dec	Business
	Oral Presentations: – week starting 30 April
LAM0520 International Copyright Law	LAM2320 Cont. Issues in Food Policy & Law
Oral Presentations:-week starting 4 Dec	Oral Presentations: – week starting 7 May
LAM0340 International Commercial Law	LAM4020 Cross-border Legal Issues on the Internet and
Oral Presentations: – week starting 27 Nov	Beyond
	Oral Presentations: – week starting 30 April
	LAM0420 Aspects of Commercial Contracting Coordinator:
	Oral Presentations: – week starting 16 April
	LAM0220 Maritime Law
	Oral Presentations: – week starting 23 April
	LAM3520 Regulation of Business Cartels
	Oral Presentations: – week starting 7 May

DATES FOR ORAL PRESENTIONS

DEGREE SCHEMES

LLM LAW – M172

The LLM in Law allows students to tailor their LLM programme to their own specific requirement and spheres of interest by providing the flexibility to choose an unrestricted combination of Masters modules from those available within the School, including the possibility of taking modules from outside the School worth no more than 20 credits of the required total credits for course work.

LLM HUMAN RIGHTS & DEVELOPMENT- M173

The LLM in Human Rights and Development is your opportunity to gain a thorough understanding of the law in relation to development, rights, governance and justice issues. You will tackle both the letter of the law and its many applications in a wider range of humanitarian and development case studies, whilst also developing your broader skills in legal analysis and research. This balanced approach will equip you to deal with the authentic negotiation that goes on the law itself and the challenges of applying it to real life. You will study some of the most pressing legal issues of the day which impact the health, security and freedoms of billions of people around the world. Subjects will include human rights law, democracy and international law, and environmental law in relation to human rights. The course will be particularly attractive to those seeking a career in humanitarian and human rights advocacy, business organisations, international law firms and a range of government and non-governmental organisations.

LLM RIGHTS, GENDER & INTERNATIONAL LAW- M174

The LLM in Rights, Gender and International Law provides a thorough grounding in the key areas of human rights, gender and international law. It offers students the opportunity to combine advanced study of two important fields—international law and human rights—through a critical gender lens.

LLM DEMOCRACY, HUMAN SECURITY & INTERNATIONAL LAW- M175

The LLM in Democracy, Human Security and International Law provides a thorough grounding in the key areas of democracy, human security and international law. A key feature of the course is that it combines both theoretical and practical perspectives, drawing on the practical experience of course lecturers in addition to their academic expertise. Whilst much importance is given to imparting knowledge of the relevant law, emphasis is also placed on the practical implications of the rules and the economic and political context in which they have evolved, and students are encouraged to adopt a critical perspective.

LLM INTERNATIONAL LAW AND CRIMINOLOGY OF ARMED CONFLICT- M176

The LLM in International Law and Criminology of Armed Conflict provides a thorough grounding in a key area – armed conflict within the context of international law and criminology broadly defined; and to develop the student's broader skills of legal analysis and research. The approach is forward looking; the course places considerable emphasis on future growth areas and on the established core areas of human rights law in the School.



LLM INTERNATIONAL COMMERCIAL LAW AND THE ENVIROMENT - M178

The LLM in International Commercial Law and the Environment enables students to combine elements from respective programmes to enable comparative and wider contextual study. In this scheme, students will gain knowledge and understanding of the interaction between business activity and environmental issues and of the relationship between the regulation of business, on the one hand, and the protection of the environment on the other.

LLM INTERNATIONAL COMMERICAL LAW AND HUMAN RIGHTS- M179



The LLM in International Commercial Law and Human Rights is aimed at enabling comparative and wider contextual study of the interaction between international commerce and human rights protection. This scheme gives students a comprehensive grounding in international commercial law on the one hand and regulation of business with regard to protection of human rights on the other. Students are therefore able to

fully appreciate the balancing of commercial interests with the responsibilities of business organisations to respect human both within their organisations and the wider society in which

LLM INTERNATIONAL COMMERCIAL LAW - M190

The LLM in International Commercial Law offers a professional academic degree that will provide a solid foundation in the current global market. On completion of this course, you will have knowledge of International Commercial Law that will reflect the changing environment and realities of the current global economy. Through this course we deliver the skills and knowledge required for any high level career in a legal environment whether it be an international law firm, private company, government organisation or international institutions.

LLM HUMAN RIGHTS AND HUMANITARIAN LAW - M198

This course is unique in addressing both human rights and humanitarian law, which are different, yet complementary regimes. We adopt a holistic and interdisciplinary approach, combining both theoretical and practical perspectives. The modules cover what may be considered 'traditional' subjects in this area as well as new and emerging issues at international, regional and national levels. In today's global and national environment, the knowledge and skills acquired from this course will be highly sought after in law firms, government departments, think-tanks, international institutions and non-governmental organisations.

MODULES

LAM0220 Martime Law

Module Coordinator – Marco Odello

This module will, therefore, provide postgraduate students registered on the International Commercial Law, Environmental Law and Human Rights, Environmental Law and Management schemes with an opportunity to learn about and gain a practical and critical insight of the legal issues that relate to the commercial and criminal aspects of the shipping industry and the transportation of goods by sea. This module will be appealing to students who aim to develop a sound and in-depth understanding of the key issues and regulatory frameworks that govern the operation and hire of vessels, ports, the protection of marine environment, people involved in the maritime industry, shipping documents, criminal aspects of maritime law such as piracy and the procedure of maritime arbitration. The module will enhance the provision of currently available schemes as well as expand their perspectives of study to trading by sea as a prevailing means of transportation of goods.

LAM0340 International Commercial Law

Module Coordinator – Uta Kohl

This module is the 'core' of a suite of LLM schemes based around international trade, commerce and technology. It provides students with a comprehensive knowledge of international commercial law and a critical awareness of the complex issues associated with transnational commerce. A combination of in depth analysis and the examination of diverse perspectives provide the student with the fundamental knowledge and skills necessary to develop their studies further in pursuit of one of the five interrelated LLM schemes. The module provides the opportunity to study, in depth, key concepts, mechanisms and issues in transnational commercial law. From the history and background to harmonisation and future directions, students are exposed to a wide range of material. Uniquely, the module also provides the opportunity to engage with and evaluate the current challenges to commercial activity associated with corporate responsibility, environmental protection and sustainability, human rights, and the impact of information technology.

LAM0420 Aspects of Commercial Contracting

Module Coordinator – Ruth Atkins

Contracts lie at the heart of business law and this module examines some of the fundamentals of commercial contracting, allowing the student to give more detailed and focused attention to the issues than was possible at undergraduate level. This module should combine well with most others as part of a coherent scheme of study. It considers - standard form contracts; the planning of performance; the trends in interpretation of contracts; the Unfair Contract Terms Act 1977; the Unfair Terms in Consumer Contracts Regulations of 1999; the position of third parties (eg in relation to their acquiring the protection of exemption clauses); and the use of liquidated damages clauses, penalty clauses and related devices; some questions in relation to the scope of contractual damages; duress and undue influence problems.

LAM0520 International Copyright Law Module Coordinator – Uta Kohl

Issues relating to copyright increasingly demand for an international perspective to be taken. Piracy of goods is a major problem, with pirated goods, produced in breach of intellectual property rights, especially copyright, accounting for around 5% of world trade. The international community is attempting to counter this by harmonising laws and law enforcement procedures through international agreement and political pressure. This module considers copyright protection for authors, publishers, software houses and the sound recording industry; the public interest in the dissemination of information; and the copyright issues in global information systems such as the Internet.

LAM1620 International Human Rights Law Module Coordinator – Marco Odello

The module provides a general overview of the most relevant issues concerning the international protection of human rights. These include the international and universal approach to the definition and protection of human rights, and the implications for states, groups and individuals. The module focuses on the international law related to human rights, in particular the International Bill of Human Rights. The role of the United Nations and relevant regional organisations is discussed, as well as the main mechanisms available at international and regional level, such as international courts and other bodies. The role of Non-Governmental Organisations and other national mechanisms are also considered

LAM1720 Climate Change Law and Policy

Module Coordinator – Kerry Lewis

The module gives students an understanding of climate change, and critically evaluates the law and policy developed at the international, EU, and national levels for mitigation and adaptation to climate change. This is an area of study with great contemporary significance and an increasing amount of legal activity that is of practical relevance to potential students already working in various institutions (for instance, government departments, certain business organisations, and non-governmental organisations). The module begins with an exploration of the problem of climate change and its causes. This is followed by a study of the legislative instruments, and other mechanisms that have been developed to tackle this challenge at the international, EU, and national levels. This involves a discussion of concepts such as emissions trading, Clean Development Mechanism, sequestration and the use of low-emissions technologies and renewable energy. The discourse in the module is against the background of underlying factors (such as political, scientific, social, and economic) which make the development of law and policy in this area extremely difficult.

LAM1920 Criminology of International Conflict Personnel

Module Coordinator – Ola Olusanya

Why do some soldiers commit violent crime? What makes some individuals resort to international terrorism to make their political demands? What are the root causes of crimes by corporate soldiers? What types of offences are committed by peacekeeping personnel? Criminology is the scientific study of crime and criminal behaviour. The theatre of war is characterized by different types of military personnel including a state's armed forces, non-state terrorists, paramilitary groups, corporate soldiers and peace keepers, with different organizational structures and cultures operating under different incentive structures. Using case studies examining a number of different conflicts, this course aims to provide an advanced understanding of the diverse military actors and to examine the major criminological explanations for their crimes.

LAM2220 Negotiating Study (optional for all schemes)

Module Coordinator – dependent on the subject area of proposed research

The module provides the student with the opportunity to introduce a cognate topic into his or her scheme, which may not be provided for in the School usually or in that particular session. The module also gives the student an early opportunity to develop the necessary research and academic writing skills required for the dissertation. In consultation with a member of academic staff, the student chooses a topic worthy of research in the chosen specialism and produces a dissertation, of up to 6,000 words on the topic, by the essay deadline for that semester.

LAM2320 Contemporary Issues in Food Law and Policy

Module Coordinator –Naomi Salmon

This module provides postgraduate students with an opportunity to learn about, and gain a critical appreciation of, contemporary governance of food production and supply chains. This module is attractive to students who wish to develop a sound, contextualized understanding of the drivers for, and the character of, both the national and supra-national regulatory frameworks that govern food production, supply and consumption. In broad terms, the aim of this module is to encourage students to develop a critical appreciation of how law mediates the economic, political and environmental aspects of agriculture, food processing, trade and consumption.

LAM2420 Law and Gender

Module Coordinator – Anel Marais

The module begins with an introduction into the origin and historical development of gender law. This is followed by a study of various strands of philosophical and political theories underpinning the contemporary debates on gender law. Against this background the legislative instruments, and other mechanisms that have been developed to tackle the challenge of gender discrimination at the international, EU, and national levels are investigated. The discourse takes the form of a critical analysis of the current position of women within the context of an ever more complex international dialogue on the nature and relevance of human rights

LAM2820 The Law Relating to E-Commerce

Module Coordinator – David Poyton

For an increasing number of enterprises, conducting commercial transactions via the Internet has become an integral part of business life. The ability to identify and analyse the related legal issues is a vital skill for the business lawyer. This module provides students with the opportunity to develop an in-depth knowledge and understanding of the internationally emerging legal environment relating to electronic commerce. This includes a study of the approach adopted by the European Union and the UK as well as within the international business community. Specific issues which are covered include jurisdiction and choice of law, electronic contracting, electronic payment methods and digital cash, and consumer protection.

LAM3520 Regulation of Business Cartels

Module Coordinator – Christopher Harding

This module comprises an advanced and in-depth study of the operation of business cartels and the legal regulation of such practices within the framework of competition policy. Anti-competitive business cartels are an important and topical feature of international commerce and historically there has been a significantly different approach to their regulation in North America and in Europe (criminalisation under US law; administrative control in European systems). Recently, there have been signs of convergence in these approaches to legal control. The module enables students to evaluate these models of regulation, comparatively and in both a European and a more broadly international context. The main topics to be addressed include: the concept of the business cartel; models of legal control; the development of regulation, 1870 - present; an overview of EC regulation and enforcement; economic analysis of cartel activity; investigations and evidence; enforcement strategies; sanctions; globalisation of cartel law.

LAM4020 Cross-Border Legal Issues on the Internet and Beyond Module Coordinator –Uta Kohl

The notion of the global village has nowhere greater validity than in the context of commerce and modern information technology, both of which form an essential part of life especially in Western democracies. While commerce and information technology effortlessly transcend national boundaries, the law has remained largely a national creature. This module examines to what extent current national law is equipped to deal with transnational commerce and with global communications generally and what adjustments, if any, have been, or should be, made to align the law and regulation with 21st century commercial realities. More specifically, this module examines the rules on regulatory competence both in respect of private/civil disputes and public/criminal prosecution and the extent to which these rules facilitate the efficient and fair application of national law to transnational commercial activity.



LAM4220 International Humanitarian Law Module Coordinator – Ryszard Piotrowicz

This module introduces students to the legal regime with regard to the protection of human rights during international and non-international armed conflicts. There are separate, but related, legal regimes for each. The course covers the two principal areas of IHL: the direct protection obligations owed by States and individuals towards combatants and victims of armed conflict; and the means and methods of warfare.

LAM4320 Public International Law Module Coordinator – Marco Odello

The module will focus on the concept of international law and its relationship with international politics and other relevant disciplines to understand the context and problems of contemporary international law. The module will deal with subjects and actors of international law including international organizations and organized groups and also focus on the sources of the international legal system, looking in particular at treaties, customary law and other sources that define the legal obligations under international law.

LAM4420 Migration Law

Module Coordinator – Ryszard Piotrowicz

This module introduces students to the legal regime with regard to two distinct yet closely related issues: regular and irregular migration, under international law and European Union law; and the law with regard to 'international protection'. In the absence of well-organized migration channels in most States, many migrants resort either to irregular migration, such as with the assistance of people smugglers, or else to claiming asylum on human rights grounds. The module assesses the principal legal issues with regard to regular and irregular migration, including the right of States to control their frontiers and their obligations to accept certain categories of migrants, including asylum seekers, as well as the obligations of States with regard to how they treat such people. It also addresses the legal regime with regard to people smuggling and people trafficking, widely recognized as not only threats to fundamental human rights but also as major challenges to national and international security and stability.

LAM4520 The Philosophy of Human Rights Protection Module Coordinator – Christopher Harding

The module enables students to study the underlying rationale for regimes of legal protection of human rights at the international level. This is a subject of great contemporary significance and one which gives rise to an increasing amount of legal activity at the international level. Study of the module supplies an understanding of the rationale of this area of law and develops a critical appreciation of pervasive themes within the subject. The module considers the concept of human rights protection at the international level and its philosophical, ethical and historical foundations. In doing so, it addresses in the first place the history of human rights protection, with reference to the typical subject of such protection, the definition and scope of basic human rights, and the ethical justifications which have been advanced for such protection. It then examines some pervasive conflicts and tensions within the system: human rights protection versus State sovereignty; individual versus collective rights; rights versus goals; and governmental and non- governmental approaches. Thirdly, the categorization of human rights, and the significance and utility of such attempts at classification, are considered. Finally, the responsibility for the violation of human rights is examined, and in particular the question whether such responsibility should attach to States, or to individuals or other actors.

LAM4820 Environment, Business and Human Rights

Module Coordinator – Kerry Lewis

The module begins by introducing students to the various schools of thought on the emergence or otherwise of a new right to a healthy environment, drawing from various legal instruments, including soft law instruments, and judicial decisions through which this right has been introduced at the international, regional and national levels. This discourse is situated within the context of sustainable development in light of global environmental challenges, with critical analysis of the linkages between more traditional human rights (such as the right to life) and the right to a healthy environment. The critical role of international business in this context is explored with the use of case studies, demonstrating the impacts that business activities can have on the environment. Crucial to this discourse is the nature of the personality of multinational corporations and the scope of their rights and obligations from both a historical and more modern perspective. This is followed by an appraisal of the international law instruments/mechanisms that have developed to address some of these abuses and their implementation and enforcement. To the extent that there are still lapses, attention is paid to transnational regimes such as the US Alien Tort Claims Act (US ATCA) which has been the basis of action for environmental and human right abuses against various US companies operating in foreign jurisdictions.

LAM4920 Democracy and International Law

Module Coordinator – Sofia Cavandoli

The 1990s experienced the growth of democracy as a topic of international law. The end of the communist regime of the Soviet Union and the democratization of Eastern Europe was described by Fukuyama as the "international victory of democracy." Recent political developments in the Middle East and North Africa have led to the belief that democracy is "the only route to ensure peace and prosperity in the region." This so-called victory of democracy across the world has led to the belief that there now exist a right to democracy in international human rights law, as well as the existence of democracy as a principle of general international law. It is against this background that this module investigates and critically analyses the concept of democracy and its relationship with international law and human rights.

REGISTRATION

Before you can be known as a full-time or part-time student at Aberystwyth University you need to complete registration at the start of the session. Registration information, registration timetable and a full list of events can be found here: <u>https://www.aber.ac.uk/en/postgrad/newpostgraduates/</u>

If you have any queries concerning postgraduate registration, please contact the Academic Quality and Records Office (email: pgfstaff@aber.ac.uk, tel: 01970 628515). It is important to inform the Academic Quality and Records Office if you are unable to register on time. Please note: If you do not complete registration, you will not be a registered student and your access to University facilities will be suspended.

INTERNATIONAL STUDENTS/Tier 4 Student Visa Responsibilities

Aberystwyth University is a registered 'sponsor' under the Tier 4 Point-Based Immigration system (PBS). This gives us the ability to recruit and sponsor International students.

The Home Office, under the PBS places responsibilities on students and their University to ensure Immigration rules are followed.

As a licenced sponsor, the University has developed policies and procedures to ensure that we comply with these responsibilities. These policies and procedures are also in place to help **you** protect your immigration status.

If you have a Tier 4 visa, you have responsibilities attached to this visa: <u>http://www.aber.ac.uk/en/international/compliance-information/</u>

The Compliance Officer is on hand to provide further information and/or clarification regarding on your responsibilities whilst studying at Aberystwyth University. Tel: 01970 622948 / e-mail compliance@aber.ac.uk

The International Student Advisor is on hand to offer support and advice to International students on a wide range of issues, as well as providing specialised advice and help with applying for Tier 4 student visas.

Tel: 01970 621548 / e-mail immigrationadvice@aber.ac.uk

With regard to attendance, in addition to the usual monitoring of seminar attendance, international students are also required to participate in 2 censuses per academic year. The census points are usually in November and March, at which time students are required to present their student ID card and sign the school register.

To help avoid potential difficulties we have provided guidance on these responsibilities on this website and also in the resources section of the Compliance Information page.

If you have any questions, please contact the <u>Visa Support and Compliance Team</u>

LECTURES/SEMINARS/TIMETABLE/ATTENDANCE

Teaching in the Aberystwyth Law School is done mainly through lectures and seminars. For most of the taught postgraduate courses on campus, teaching is done through seminars. Students are expected to attend all classes and should check their <u>Lecture/Seminar Timetable</u> regularly. Seminars take the form of a small group of participants who discuss work set in advance. It is important that everyone comes prepared and ready to contribute in seminars. The precise format of each seminar may vary depending on the nature of the course being studied, but the aim will always be to build on the skills of communication and analysis developed throughout your studies. The emphasis will be on student leadership and participation, which may involve the presentation of seminar papers, etc. Each 20 credit module has a notional 200 hours of study associated with it, attendance at timetabled sessions provides essential structures to additional independent study.

Please note ALL classes start at 10 minutes past the hour ie. 9.10, 10.10, 11.10 etc. Arrive on time, and if delayed try not to disrupt the class. If a class is cancelled, students will be informed as soon as practicably possible (usually by email). School lectures and seminars can be scheduled between Mondays and Fridays from 09.10 till 18.00 except Wednesdays when there are no classes after 14.00 and students are encouraged to participate in research/interest society meetings or sports activities.

Attendance

Aside from the obvious benefits that flow from active engagement with the curriculum, there are a number of other reasons why regular attendance at seminars is important:

- 1. There is a strong correlation between non-attendance and poor performance and even failure in modules. However, you should be aware that **attendance is monitored** and records are kept. For Tier 4 students, it could lead to the revocation of your study visa. It is your responsibility to make sure that you swipe your Aber Card on the card readers allocated by the entrance of every classroom and that you check your attendance record on SAMS (Student Attendance Monitoring System) every week via your <u>Student Record</u>. This applies to **ALL** students including international and Erasmus students. If you are unable to attend your class, you should register your absence via SAMS as well.
- 2. Formal monitoring of student attendance takes place on a regular basis throughout the academic year. If your attendance is not satisfactory and you have not formally submitted any <u>Special Circumstances</u>, you will enter a two stage formalised process. Stage 1 will be a compulsory meeting with the Director of Postgraduate Studies to explain your absence. Stage 2 will be a compulsory referral of 'unsatisfactory' to Institute Director of the Learning and Teaching for persistent absences.
- 3. Prospective employers frequently request information about students' attendance, punctuality and performance in seminars. Referees always check and comment upon your attendance record when writing a reference.

If you encounter ongoing difficulties, such as illness or serious personal problems, it is your responsibility to contact your **Personal Tutor**. Genuine problems are always dealt with sympathetically and in confidence. Please remember that if you contract an infectious or contagious illness, you should not come into the School in person.

PERSONAL TUTOR

Each postgraduate student in the School is allocated a Personal Tutor. Personal Tutors provide support throughout a student's studies and offer guidance on academic work and performance. If you have a problem which is private, or which does not relate to any specific module, you should take it to your Personal Tutor. For example, for support with problems that may affect your studies (long-term illness, bereavement, family problems, financial worries, etc.). If you wish to see, and have feedback on, your marked examination and essay scripts you must contact your Personal Tutor for an appointment.

All new students in the School must meet with their personal tutor shortly after joining us. You will find the name of your personal tutor via <u>Student Record.</u>

It is your Personal Tutor who will write your future references for job applications or for further training, so it is in your best interests to get to know your tutor and keep them informed of your progress. In the first instance, e-mail is probably the best way to contact your personal tutor (See: www.aber.ac.uk/en/law-criminology/staffdirectory/academic/)

For help sorting out problems with a particular module, contact the module coordinator, or staff who teach on the module.

YOUR VOICE MATTERS

Aberystwyth University is committed to providing students with a first class student experience. Students are partners in their learning, their opinion of academic programmes and the wider student experience is highly valued by the University.

Your Voice Matters is a process by which students are able to feedback at any time about any aspect of their University experience. Student feedback helps the University to continue to enhance the student experience, by telling us what we're doing well, where we can improve and what's important to you. Your Voice Matters is about students and staff working together to make Aberystwyth University exceptional. You can tell us what we're doing well, where we can improve and what's important to you. Get involved by contacting Aber SU academic reps or officers, talking to your lecturers or support staff, filling in the online Your Voice Matters form.

See <u>https://www.aber.ac.uk/en/student/your-voice-matters</u> for more information.

Again, please provide constructive feedback with consideration and respect for staff in accordance with the Students Rules and Regulations: <u>https://www.aber.ac.uk/en/regulations/</u>.

STAFF-STUDENT CONSULTATIVE COMMITTEE

Students are at the heart of learning and teaching and an effective student voice, with appropriate representative structures, underpins the University's quality assurance and enhancement systems. In this, the University recognises the importance of effective student representation at many layers within the University's structure in contributing to its success in maintaining and enhancing the student experience.

The purpose of SSCCs is to establish a formal means of discussion and communication between Institutes/Departments and students on matters relating to academic issues affecting their studies. The

formal contact is recognised as an important channel of effective communication between students and University staff. At a minimum, Institutes shall establish an Institute or departmental level SSCC, in accordance with Regulations: Academic Institute Structure (https://www.aber.ac.uk/en/governance/about-governance/institutes-and-departments/).

More detailed information can be found here: <u>https://www.aber.ac.uk/en/academic-quality-records-office/quality-handbook/support/representation/</u>

The Committee's role is to act as a link between students and staff. This is a two way process through which ideas, suggestions and concerns relating to teaching and learning can be discussed.

The aim is to further co-operation between staff and students within the School. We look at changes, suggestions for improvement, complaints of a general nature about the institute, school or a degree scheme etc. If you have a complaint about a particular member of staff please see that person and / or contact the module coordinator or the Director of Postgraduate Studies.

EMPLOYABILITY

It is never too early to be thinking about your future career, and it is essential to remember that the best way to ensure a successful transition to a career is to make the most of your time studying with us. Developing study skills and managing academic work whilst also getting involved in other activities is something that leads to an enjoyable university life and a sound platform for achieving a good career when you finish your degree. Remember that employers are looking for able and involved employees.

The Law School also organises regular careers talks and guest lectures. We will inform you of any University careers opportunities that arise. Keep an eye out for these events. You will be informed of them by email and they will also be advertised on our social media pages.

We also work with local organisations such as the police, social services, Relate and the local Youth Offending Team to provide experience for students to work as volunteers or in other capacities in or along-side these organisations. The Choice Project within the Law School offers a number of volunteer opportunities. The project researches designing and evaluating an intervention aimed at supporting domestic abuse/ carer harm in older people - <u>http://choice.aber.ac.uk/volunteering/</u>

For more information: choice@aber.ac.uk

COURSE WORK ASSESSMENT

Assignment Submission

All essays should be submitted by 2.30pm on Wednesday of the relevant week – for dates see above. Written work should be submitted via Turnitin on Blackboard, no hard copies are required.

Some helpful tips to get you started with e-submission:

- If you have a chance to practice using e-submission, take it. Have a go before your first real assessment, so you know what to do when you submit your work.
- If you are planning to use your own computer to submit work:
 - Check you have a supported web browser on your computer (www.inf.aber.ac.uk/advisory/faq/636/) - if you don't, contact is@aber.ac.uk;
 - > Use this computer when doing your practice submission;
 - If you encounter any problems on your own computer, you should use the university computers available in a number of locations across the University.
- Watch a video on how to submit: (<u>www.inf.aber.ac.uk/advisory/faq/524/</u>)
- Don't leave it until the last minute before submitting your work if you are stressed and working right up to the clock, mistakes are easier to make. Give yourself some extra time and submit your assignment early. That way, you won't risk missing the deadline.
- Follow all the instructions on screen whilst you are submitting, including details of file size, file format etc. Please use a short file name (15 characters is a good length).
- If you are using the Turnitin tool, **keep the receipt** that will come to your AU email account. Please note that for all of the e-submission tools, you can also check your receipt of submission by clicking the link where you originally submitted the assignment.
- If your tutors are using e-marking, you may be able to receive your feedback through the same link. Please check with your tutors to find out how you will receive feedback.
- If you have any problems, contact your school straightaway with details of what happened. Technical problems can be reported to <u>bb-team@aber.ac.uk</u>. Please take screenshots of any error messages.
- Concerned your submission has not gone through correctly? See the Failed Submission Policy: <u>http://nexus.aber.ac.uk/xwiki/bin/download/Main/guides+%2D+Blackboard/failed%2Dsubmission%2</u> <u>Dpolicy.pdf</u>

Please note that computer problems are not considered by the University to be special circumstances for late submission.

Extension Requests

Students must apply for an extension if for unavoidable reasons they are unable to submit coursework on time, by completing the Coursework Deadline <u>Extension Request Form</u>. The request form is available from your School and provides detailed advice on the circumstances in which extensions may be granted, the length of extensions, and what to do if an extension is not possible or permitted.

In order to request an extension the Extension to Coursework Request must be submitted by e-mail to <u>lexstaff@aber.ac.uk</u> at least 3 working days prior to the submission deadline. Decisions regarding requests will be communicated to the student within 2 working days of receipt of the request.

Special Circumstances

The University aims to assess all its students rigorously but fairly according to its regulations and approved procedures. It does however rely on students to notify it of special circumstances which may affect their performance so that it can treat all students equally and equitably. Examples of Special Circumstances include, but are not limited to: short or long-term illness, severe financial problems, major accommodation problems, bereavement or other compassionate grounds. If you do wish to let the University know of special circumstances, you must complete a Special Circumstances Form and forward it to the designated people (<u>https://www.aber.ac.uk/en/academic-quality-records-office/exams/special-circumstances/stafflist/</u>) in the School together with copies of the supporting evidence. Please note the University requires students to notify it of any exceptional personal circumstances which may have adversely affected their academic performance as soon as possible and in any case before the meetings of Examining Boards.

The full guidelines can be found here: <u>https://www.aber.ac.uk/en/academic-quality-records-office/exams/special-circumstances/</u>.

Further information is also available at <u>https://www.aber.ac.uk/en/academic-quality-records-office/exams/exam---conventions/</u>.

Penalties for late submission of assessments

Deadlines for written work are taken seriously.

- Assessments must be submitted to the School according to its requirements and published deadlines.
- Work submitted after the deadline will be awarded a zero mark.

Unless individual examination arrangements have been agreed, unlike assignments, exams are usually handwritten, and the answers must be legibly written. The Examiners can either ignore illegible script or have it typed and any expense incurred will be charged to the student.

Retrospective requests for extensions will not be considered: in cases where the deadline is missed, students are advised to follow Special Circumstances procedures (www.aber.ac.uk/en/academic/special-circumstances/).

PRACTICE IN DEALING WITH OVER-LENGTH COURSEWORK

Students are clearly advised regarding the word-limit for assessed coursework. There are good academic reasons for stipulating a maximum length for written work, in particular for purposes of developing skills relating to concise, clear and rigorous discussion. Please note there is **NO** 10% leeway on the maximum word count. Any coursework which exceeds the stated word-limit will automatically be penalised by an appropriate reduction of marks. In each case the reduction of marks is a matter of academic judgement according to which the marker will determine the element of unfair advantage and/or the adverse affect on the quality of the answer resulting from the excess length. Mark reduction in such cases is not a matter of using a precise mathematical formula (e.g. x marks deducted per y words over-length). It is based upon a judgement of how the extra length (whatever its extent) has affected the quality of the work. **The word limit for coursework applies to the main body of the answer and excludes footnote references, bibliographical listings or other appended material.** However, any material which is not justifiably and appropriately placed in footnotes or elsewhere outside the main text rather than in the body of the text will be taken into account (i.e. covert use of footnotes etc to increase the length of the answer will be monitored).

REFERENCING FOR COURSEWORK

Generally speaking there is no one preferred or prescribed system of referencing to be used in coursework and students are encouraged to consider the use of different forms of referencing (e.g. footnotes, end-notes, bibliographical lists, author-date ('Harvard') references, or other methods of citation (such as case references) which may be incorporated in the text), according to what may be appropriate for the subject-matter of the coursework or the nature of the exercise. If one particular system of referencing is required for a piece of coursework, this will be explicitly indicated in the instructions attached to the coursework in question. It is however important to ensure that referencing style used within one piece of written work is CONSISTENT. Students will be given some guidance on referencing during the induction week.

FEEDBACK

One of objectives in any studies should be the maximising of student's academic performance so that you are in a position to fulfil your potential. Taking account of, and building upon, feedback on your work and general performance is an essential part of this process of maximising your performance.

Feedback is not about informing you of your grades or results. Rather, the purpose of feedback is to provide information about your learning and to help you to identify both strengths and weaknesses. This can assist you in reflecting on your achievements and lead to enhanced performance in the future. To gain the most benefit from the available feedback you should treat it as a two way process in which not only do you receive information but in which you can discuss the best way of acting upon it. There are a number of forms of feedback and a variety of ways in which you may receive it. Active participation in seminars or talk to your student colleagues and lecturer after a class can help you to clarify your knowledge and understanding and instill confidence in your abilities.

An important opportunity for feedback arises after formal assessment. This is designed to be a constructive process, so please do not feel nervous about seeking the feedback. You may feel nervous about taking up the opportunity to receive feedback if you think you have not performed well in an assessment. However, it is particularly important that if you are disappointed with your performance that you try to find out how you might improve it. It is also important that if you have done well that you have a chance to reflect on your good performance with a view to consolidating it.

When coursework has been marked, you are invited to discuss these with the relevant staff. Staff will endeavour to return comments to you as quickly as possible: normally the aim is to complete the marking within three weeks of the submission date. However, there will be times when this is not possible. In such cases, the module coordinator will contact you to let you know when the feedback will be available. In those cases, we would be grateful for your patience. The module coordinator will also provide 'generic' feedback: this will be emailed to the whole module and will identify common mistakes and failings in the work.

UNACCEPTABLE ACADEMIC PRACTICE

It is Unacceptable Academic Practice to commit any act whereby a person may obtain, for himself/herself or for another, an unpermitted advantage. The Regulation shall apply, and a student may be found to have committed Unacceptable Academic Practice, regardless of a student's intention and the outcome of the act, and whether the student acts alone or in conjunction with another/others. Any action or actions shall be deemed to fall within this definition, whether occurring during, or in relation to, a formal examination, a piece of coursework, the presentation of medical or other evidence to Examination Boards, or any form of assessment undertaken in pursuit of a University qualification or award.

The University recognises the following categories of Unacceptable Academic Practice. These are not exhaustive, and other cases may fall within the general definition of Unacceptable Academic Practice:

• Plagiarism: using another person's work and presenting it as one's own, whether intentionally or unintentionally;

• Collusion: when work that has been undertaken by or with others is submitted and passed off as solely the work of one person;

• Fabrication of evidence or data: Fabrication of evidence or data and/or use of such evidence or data in assessed work include making false claims to have carried out experiments, observations, interviews or other forms of data collection and analysis. Fabrication of evidence or data and/or use of such evidence or data also include presenting false or falsified evidence of special circumstances;

• Unacceptable Academic Practice in formal examinations: introduction of unauthorised material; copying from, or communicating with, any other person; communicating electronically with any other person; impersonating an examination candidate or allowing oneself to be impersonated; presenting an examination script as one's own work when the script includes material produced by unauthorised means;

• Recycling of data or text: recycling of data or text in more than one assessment when it is explicitly not permitted by the School.

The full Regulation on Unacceptable Academic Practice can be found here: <u>https://www.aber.ac.uk/en/academic-quality-records-office/unacceptable-academic-practice/</u>.

If Unacceptable Academic Practice is substantiated, the consequences can be severe, and could potentially affect progression to the next year of study or final award of a degree. Penalties are applied in accordance with a points-based system: <u>https://www.aber.ac.uk/en/aqro/handbook/taught-schemes/uap-points/</u>

Further information regarding good academic practice and referencing can be found here: <u>https://www.aber.ac.uk/en/aberskills/</u>. If you are unsure, you must contact your School for further guidance.

Students are not discouraged from discussing problems or issues relating to set work amongst themselves or from forming 'study groups'; indeed each is a good idea. But a distinction should be

drawn between working out problems together, which is legitimate, and copying each others' work, which is not acceptable. In other words, it is permissible to discuss subjects jointly, but any assessed work must be written up independently.

The following simple guidelines are intended to help avoid problems:

- 1. Append a bibliography to your essay/dissertation/thesis listing all the sources you have used.
- 2. Surround all direct quotations with inverted commas, and cite the precise source (including page numbers) either in a footnote or in parentheses directly after the quotation.
- 3. Except in the case of explicitly textual analyses, use quotations sparingly and make sure that the bulk of the essay is in your own words.
- 4. Remember that it is your own 'value added' contribution that gives your work merit. Whatever sources you have used, the structure and the presentation of the argument should be your own. To achieve this, you will find it helpful to 'distance' yourself from your sources by putting aside the books, etc, that you have used, and perhaps also the notes you have made on them, when you actually sit down to write.

But keep a sense of proportion in all this, and exercise judgement. For example, it is not generally necessary to attribute to a source statements which have passed into the public domain and become commonplace. Please remember that although we do not expect you to cite or attribute seminar material you should avoid copious direct quotations or near quotations, and should not rely wholly on seminar notes to form the structure of your essay.

MARKING PROCEDURE AND MODERATION

All examinations are subject to the University's Anonymous Marking procedure, with candidates retaining anonymity until the School Examination Board. At that stage, the recommendations of School Special Circumstances Panels are also considered to take account of medical or other special circumstances which have been reported by students under the University's <u>Special Circumstances</u> <u>Procedure</u>. A similar policy applies to written coursework, subject to exemptions approved by Institutes where anonymity is impractical or undesirable.

The expectation of the UK Quality Code (Chapter B6) is that higher education institutions will have in place transparent and fair systems for marking and moderation. The University needs to be assured that robust, effective and consistent internal moderation processes are being applied in all Departments across all Institutes. The details of these processes are likely to vary according to local circumstances and professional body requirements, but all Institutes should work to the definitions and minimum requirements set out in the Academic Quality Handbook in applying their own internal moderation processes.

MARKING CRITERIA AND PROGRESSION RULES

Assessment in the School follows a rigorous and internal and external moderation process. All written course is moderated internally in the first instance by a member of staff other than the first marker, and thereafter by an external examiner. All oral presentations are also double marked and recordings of all presentations are made available to the external marker for moderation of marks.

MARKING CRITERIA

All Assignments are marked with the following marking criteria in mind:

80+% PUBLISHABLE

- 1. Work contains original, highly relevant and exceptionally comprehensive information.
- 2. It exhibits an unusually sophisticated level of insight into the finer nuances of the specific question or topic and displays flair for rigorous and independent thought.
- 3. The work is exemplary in structure and coherence.
- 4. Evidence of highly skilled and incisive critical analysis of sources demonstrating revealing insight into the topic.
- 5. Perfect referencing and a fully comprehensive and very well-presented bibliography, if applicable.
- 6. Excellent use of grammar, spelling and language conventions.

70 - 79% DISTINCTION

- 1. Work contains comprehensive, empirically correct and relevant information.
- 2. It exhibits excellent insight into the material and its significance for the specific question or topic.
- 3. The work is skilfully and coherently structured with a high level of conceptual clarity.
- 4. Evidence of critical analysis, with sophisticated and convincing application of source material.
- 5. Consistent and accurate referencing and an organised and well-presented bibliography, if applicable.
- 6. Very good use of grammar, spelling and language conventions.

60 - 69% MERIT

- 1. Work contains substantial and accurate information on mainstream material.
- 2. It exhibits good understanding and management of the material and its relevance for the specific question or topic.
- 3. The structure of the work is clear and the information is set out in an orderly manner.
- 4. Evidence of diligent and methodical study of the source material, leading to competent analysis and argument.
- 5. Referencing is consistent, but may contain minor errors or omissions. Bibliography is extensive, but may be slightly disorganised or contain minor omissions.
- 6. Good use of grammar, spelling and language conventions.

50 - 59% PASS

- 1. Work contains a reasonable amount of accurate information on the main aspects under question.
- 2. It exhibits fair understanding of the material and its relevance for the specific question or topic, although the understanding may be incomplete.
- 3. The work is structured but some of the information may be set out in a disorganised or unclear fashion, leading to a lack of clarity.
- 4. An attempt at analysis of the source material, although somewhat descriptive and limited in scope.
- 5. Work displays an understanding of the principles of referencing, but citing is not consistently executed and may contain some errors. Bibliography is adequate, but may be disorganised or incomplete.

Satisfactory use of grammar, spelling and language conventions, but may contain some errors and lack fluency.

40 - 49% FAIL

- 1. The work contains some relevant information, but it is of limited quantity and contains some inaccuracies.
- 2. It shows limited understanding, displaying an unsure command of ideas and an inability to bring topics together in a fluent and overall coherent discussion.
- 3. Some attempt has been made to structure the work, but the result is flawed with no clear sense of organisation of the material.
- 4. Very little analysis of the source material and the authorities applicable, indicating a lack of engagement with the literature and sources.
- 5. Very little referencing with numerous errors and omissions and a restricted bibliography, if applicable.
- 6. The work displays poor use of grammar, spelling and language conventions.

30 - 39% LOW FAIL

- 1. The work contains inadequate information and includes significant errors and misinterpretations.
- 2. It shows extremely limited understanding of what the material means. Authorities might be cited in support of the wrong propositions.
- 3. The work is lacking in structure and is mostly incoherently set out.
- 4. Source material and relevant legal authorities are hardly analysed at all or are completely misunderstood.
- 5. Hardly any referencing and completely inadequate bibliography, where applicable.
- 6. Work is barely comprehensible due to very poor use of grammar, spelling and language conventions.

15 - 29% VERY LOW FAIL

- 1. The work contains very little information that is relevant to the question or topic. Information is seriously flawed.
- 2. It shows hardly any comprehension of the work and completely fails to address the question or topic.
- 3. No coherent structure and no attempt to organise the material in any way.
- 4. No or completely incorrect analysis of source material.
- 5. Minimal or no referencing or bibliography, where applicable.
- 6. Very hard to understand due to poor use of language, spelling and language conventions.

0 - 14% EXTREMELY LOW FAIL

- 1. The work contains no information that is relevant to the question or topic. All information is incorrect.
- 2. It shows no comprehension of either the work or the question or topic.
- 3. The work is completely lacking in structure and organisation.
- 4. No attempt at an analysis of source material.
- 5. No sign of an attempt at referencing or bibliography, where applicable.
- 6. Impossible to understand due to very poor use of language, spelling and language conventions.

For Exams Conventions please see: <u>https://www.aber.ac.uk/en/aqro/exams/exam---conventions/</u>

WHAT TO DO IF THINGS GO WRONG

RESITS

If you fail a module and need to resit, you will be informed by your Institute/Department of which elements you need to resit. You will also need to register for resits. Further advice on resit registration is available from the Academic Quality and Records Office: <u>https://www.aber.ac.uk/en/aqro/students/pg-issues/</u>.

Details of the format of resit assessments are provided in the module database: <u>http://www.aber.ac.uk/en/modules/</u>. Resits will normally involve repeating the assessments (e.g. essay, exam) which were failed at the first attempt.

Dates for the summer resit period in August can be found at

https://www.aber.ac.uk/en/aqro/students/pg-issues/resits/summer-resit-assessments/. MONITORING ACADEMIC PROGRESS

The University is committed to a system of monitoring student attendance and progress as part of a duty of care for individual students. If your attendance and progress is not satisfactory, you will be contacted by your Institute/Department and given the opportunity to explain the situation. While the main focus of monitoring academic progress is to offer support, there is a risk of disciplinary action where attempts to remedy a situation of poor attendance and progress have not led to improvement. In such cases, Institute Directors can recommend that students should be excluded from the University.

The full Academic Regulation on Academic Progress, can be found here: <u>https://www.aber.ac.uk/en/academic-quality-records-office/academic-progress/</u>

TAUGHT POSTGRADUATE ACADEMIC APPEALS PROCEDURE

An academic appeal is defined as 'a request for a review of a decision of an academic body charged with taking decisions on student progression, assessment and awards.'

Appeals will only be considered if they are based on one or more of the following grounds and are accompanied by supporting evidence that was not available to be presented to the relevant Examining Board:

- Exceptional extenuating circumstances which had an adverse effect on the student's academic performance. Where a student could have reported exceptional circumstances to the Examining Board prior to its meeting, those circumstances cannot subsequently be cited as grounds for appeal.
- Defects or irregularities in the conduct of the assessments or in written instructions or in advice relating thereto, where a case can be established that such defects, irregularities or advice could have had an adverse effect on the student's performance.
- Evidence of prejudice, or of bias, or of inadequate assessment on the part of one or more of the examiners.

An appeal will only be considered if the student can provide good reasons why the grounds for appeal had not previously been made known to the University and/or were not made known to the relevant Examining Board.

Appeals questioning academic judgement shall not be considered.

Before making an appeal, you must read the full Undergraduate and Taught Postgraduate Academic Appeals Procedure which can be found here: <u>https://www.aber.ac.uk/en/regulations/appeals/appeals-proc/</u>

Advice about this Procedure may be obtained from the Assistant Registrar, Academic Quality & Records Office (caostaff@aber.ac.uk) or from a Student Adviser in the Students' Union (union.advice@aber.ac.uk).

DISSERTATION

Choice of Topic

The dissertation may be on any topic broadly reflecting the thematic choice of your LLM. It may relate to one of the areas covered in the modules studied - in practice, most students choose a subject relating to one of these areas - but this is not a requirement. Although you are welcome to seek advice on whether your proposed topic is appropriate, the topic must be chosen by yourself.

The dissertation must contain a significant legal content, but need not be confined to traditional legal issues or methods of analysis. It may, for example, involve a socio-legal approach, a mixture of law and economics, or legal/scientific analysis. It may focus on the law of the United Kingdom or the law of another jurisdiction or jurisdictions; it may involve a comparative analysis of different jurisdictions; or may focus on international law. These statements are all subject to the general principle that adequate supervision must be available for the chosen topic. If at any time students are in doubt as to whether their chosen topic will have or has a sufficiently high legal content they should consult their supervisor.

Supervision

Once you have been allocated a supervisor, you and your supervisor should work out a plan for proceeding with the dissertation. It is expected that normally you will provide a detailed synopsis and/or research plan within a few weeks of registration, but this is a matter for you to decide in conjunction with your supervisor. Once you have done this, your supervisor will give approval or suggest any appropriate modifications. You are advised not to start any further work until your topic has been approved by your supervisor.

General guidance relating to the design of the research project and research strategy (how to collect and analyse materials etc.) will be given as part of the induction week to the course and continue over the term in a dedicated sessions on how to write a dissertation. In addition, students can expect that their supervisor will provide them, on request, with advice relating to strategy for their own specific dissertation. However, the responsibility for designing that strategy rests with the student, since part of the purpose of the dissertation exercise is to test their research skills. The supervisor's role in this matter is therefore limited to providing advice in response to own suggestions as to how to proceed.

You can also expect your supervisor to read a draft of your work before it is submitted, and to give suggestions about how the work could usefully be improved. You may submit your draft in parts – for example - on a chapter by chapter basis, or as a whole. You are advised very strongly to follow any advice your supervisor gives you. Your supervisor may not, however, give you any specific indication of the grade you are likely to achieve.

You should feel free to seek the advice of your supervisor at any stage of your work. If at any stage you are in doubt as to whether your work is developing in an appropriate way, or over how to deal with a problem – for example, difficulty in collection of data or materials – you should ask your supervisor's advice immediately. However, your supervisor cannot write your dissertation for you, and cannot normally look at repeated drafts.

By submitting your dissertation draft you must make sure:

- 1. That you give your supervisor adequate time to read the draft and
- 2. That you leave yourself adequate time to revise the draft to take account of any comments made.

In doing so, you should bear in mind that your supervisor will be taking a holiday at some point in the year, and that he/she has other commitments and cannot therefore normally read your dissertation overnight! To ensure that you leave sufficient time it is best to inform your supervisor as far in advance as possible when you hope to submit a draft, and to agree a date for him/her to read and comment upon it. You should remember that it may take at least two weeks to receive a response and, in some cases (for example if your supervisor is away) longer.

Submission

Dissertations should be submitted via Turnitin on Blackboard by 2.30pm on the last Friday of September 2018. No hard copies are required. For tips on e-submission, see above.

The **maximum length for the dissertation is 15,000 words.** This is a maximum and anywhere between 13,000-15,000 words is acceptable. The appropriate length will depend to some extent on the nature of your research. For example, dissertations involving extensive collections of data as a part of a work may be shorter than other types of dissertation. The total word length is calculated to include the main text and any appendices, but it excludes footnotes, bibliography, declaration, preface and any dedication. The word limit should be strictly adhered to. The examiners have the right to fail any dissertation that exceeds the limit. See below for further guidelines on dissertations.

The dissertation should include a 'declaration page' at the beginning of the dissertation indicating:

- (i) that the work submitted has not previously been accepted in substance for any degree and is not being concurrently submitted for any degree;
- (ii) that the dissertation is being submitted in partial fulfilment of the requirements of the said degree;
- (iii) that the dissertation is the result of your own independent work/investigation, except where otherwise stated. Explicit references should be given, and a full bibliography should be appended to the work.

Examination Procedure

Your dissertation will be examined by two internal examiners – two internal examiners (one of them will be your supervisor). If the two examiners disagree over whether you should pass, another external examiner will usually be appointed as an arbitrator. The external examiner is someone from outside the University who is an expert in the subject of your dissertation.

Will I have to have a "viva"?

It is possible for the examiners to require you to attend a "viva" – an oral examination in which you will be asked questions about your dissertation. However, a decision to require a student to attend an oral examination is the exception rather than the rule.

GRADING OF THE DISSERTATION

Dissertations will be graded as follows:

Pass with Distinction

A mark of 70% and above. The dissertation displays an excellent understanding of the issues, and presents strong and well organised argument using a wide range of sources. The dissertation also shows evidence of original and independent thinking, and a high degree of critical insight into the methodologies and problems raised by its subject matter.

Pass with Merit

A mark for the dissertation of 60% and above. Candidates who do not meet the requirements for a Distinction but who achieve an overall mark of 60% or above shall gain a Master's degree with Merit.

Pass

A mark for the dissertation of 50% and above. A dissertation will be accorded this grade if it shows a satisfactory grasp of the main issues raised by the chosen topic, and familiarity with the basic literature and relevant legal texts.

Fail

A mark for the dissertation of less than 50%. The dissertation shows a minimal understanding of the chosen topic and its subject matter, contains substantial omissions and/or only limited use of relevant material. It may also display substantial errors and/or inclusion of irrelevant material.



STUDENT SUPPORT AND WELLBEING SERVICES

Anyone who has special needs, please inform the Reception. Please do not assume that because you have informed the University Disability Officer, we necessarily have the information. If we know, we can try to help you.

Let us know as soon as possible about any special circumstances relevant for examinations/assessments by contacting Carys Pike (cyl@aber.ac.uk) and the Director for PG Studies.

Student Welcome Centre

The Student Welcome Centre houses the Advice, Information and Money Service; the Wellbeing Service and the Accessibility Service and is your one-stop shop for advice and information on a range of support. Our Welcome Desk is your first port of call for general enquiries about these services and the desk is open Monday to Thursday, 9am–5pm and Friday, 9am–4pm.

Further information can be found here: <u>https://www.aber.ac.uk/en/student-support/</u>

Advice, Information and Money Service

The Student Advice, Information and Money Service provides information, advice, support and referral on a wide range of issues. If you are unsure about where to go for advice or assistance please contact us. No issue is too big or too small. Our service is confidential, nonjudgmental and free of charge. We have a weekday drop-in service (see website for details) or you can make an appointment with a Student Adviser by contacting the Student Welcome Desk. The student advisers are accredited with The National Association of Student Money Advisers (NASMA) and are able to offer professional advice on money management or any issues with Student Finance. They can also give advice and guidance on any queries relating to accommodation, academic progress, University procedures or eligibility for hardship funds.

Accessibility Service

The University welcomes applications from disabled students and those with specific learning differences, and considers them on the same academic grounds as those for other candidates. We advise you to consider, before applying, the requirements of your chosen course, identifying any elements that might present particular difficulties. We recommend that you visit the University campus and your department of choice to investigate the support that may be available, explore facilities and discuss specific needs.

Our Accessibility Advisers are happy to help before you apply. It is important that you contact your department and our advisers as early as possible as it may take time to arrange adjustments and organise support. We also recommend that you contact our Accessibility Advisers to discuss a study needs assessment and to get advice on grants, such as the Disabled Students' Allowance (DSA). Our advisers can arrange support workers, including for example, one-to-one study skills support and mentors. Individual examination arrangements may be available for students with a range of impairments including specific learning differences such as dyslexia and dyspraxia. Our Accessibility Service also supports care leavers and can arrange support from a peer mentor for those student who are finding settling into University challenging.

Student Wellbeing Services

The Student Wellbeing Service provides advice and guidance on a range of health matters, including emotional and sexual well-being, and includes support for mental health, and counselling provision. The Student Wellbeing Service is in addition to, but not a substitute for, your own GP. Although we work closely with local GPs and hospital services to ensure that you get good care and attention when needed, it is important that you register with a local GP practice on arrival in Aberystwyth. Services are available

Monday to Thursday, 9am–4.30pm and Friday, 9am–4pm. In addition to the services located in the Student Welcome Centre support is also available from:

Student Learning Support and the International English Centre

Student Learning Support and the International English Centre provide a range of undergraduate modules, free undergraduate and postgraduate writing and information skills courses and one-to-one consultations for writing and language support. These are open to all students in the university who are studying for degree courses. Further details are available from: <u>https://www.aber.ac.uk/en/student-learning-support/</u> and <u>https://www.aber.ac.uk/en/international-english/</u>

International Office

The International Office offers a comprehensive range of services to international students from organising welcome events to specialised immigration advice. Further information is available from our international pages https://www.aber.ac.uk/en/international/

Visa and Immigration Advice

Our International Student Adviser can help with all types of study visa applications, Schengen visas for those that are travelling to Europe as well as provide information and advice on other immigration issues, email contact <u>immigrationadvice@aber.ac.uk</u>

International Office Trips

The International Office organises a social programme which allows students to enjoy trips and events all year round. Day trips are organised to places around Wales at the weekends, such as Cardiff, St Davids, Portmeirion and Harlech Castle. We also offer short afternoon trips to beauty spots close to Aberystwyth, and in the past have included visits to Aberaeron, Nant yr Arian and the Elan Valley. All trips are very low cost and give our students a chance to enjoy visiting places outside Aberystwyth while meeting new friends. The trips are open to all students, home and international, and are very popular so early booking is recommended to avoid disappointment.

One World Week

One World Week is an annual Aberystwyth University event celebrating the diverse culture of our university. Previous celebrations have included the One World Gala Evening, with traditional dancing and music, political debates, international film afternoons and a World Fair with food and drink samples from student's home countries, with traditional menus served in our University restaurant TaMed Da. This is a student driven event held in collaboration with the Students' Union and requires your input! Meetings to organise One World Week will be held from October onwards so come and join in and make sure that your country and culture is shared by us all.

Halal provision

Our catered establishments offer a selection of hot and cold dishes that are suitable for a Halal diet. All food is clearly marked for ease of identification.

Multi-faith and prayer room spaces

There are faith spaces available for prayer on the Penglais and Llanbadarn Campuses. The Penglais Campus prayer room is situated in the Faith Centre, Arts Centre. The Llanbadarn Campus prayer room is above the Blas Padarn cafeteria, room number 1.01.

Students' Union Advice Service

The Students' Union Advice Service offers free, confidential and independent advice to all Aberystwyth students. Students' Union Advisors are trained staff that can help you with a range of issues and specialise in providing advice and support on University processes and procedures. SU Advisors can also act as an independent advocate for you in meetings and hearings.

You can just drop in to speak to an Advisor – just ask at the Students' Union reception or head to the back offices on the ground floor or you can contact us online or via email: <u>union.advice@aber.ac.uk.</u> Check out <u>Abersu.co.uk/advice</u> for more information.

Help and Assistance with Accommodation

If you have any problems in your room or flat, e.g. you are locked out, are unwell, need a repair or have a problem with a neighbour, we have staff on hand 24 hours a day to help. All Residences are served by the Residences Team, and you can also contact our friendly porters out of office hours. For more information please refer to the following webpages: <u>https://www.aber.ac.uk/en/accommodation/living-residences/help/</u>

Resident Assistants

As a fellow student, your Resident Assistant is here to provide support and guidance to create a positive living and learning environment and ensure that the residential community you live in can flourish. This may include guidance on resolving flat disputes, how to combat exam stress, or simply where to find the best cup of coffee in Aber! If they can't help or don't know the answer, they'll signpost you to someone who can. They can also put you in touch with a whole host of events, activities, sports and entertainment provided by the Students' Union and Sport Aber, to enhance your student experience. In addition to this, throughout the year, they will be arranging small residential events between flats and in the communal spaces around your accommodation, giving you the opportunity to meet new people and perhaps try something new. Each Resident Assistant is responsible for his or her own 'patch' of students and they will be on hand over the Big Welcome Weekend, and the weeks that follow, to help you settle into your accommodation. Throughout the year your RA will call in to see how things are going, check if you have any worries or concerns that they can help with and provide you with up to date information on all the amazing events and activities that are going on around campus and within your residence. However, if at any point you need someone to chat to, or you have a concern and you're just not sure who to speak to, you can contact the Res Life team through the 24 hour Campus Life Helpline on 01970 622900 and we will arrange for your RA to call round.

Further information can be found here: <u>https://www.aber.ac.uk/en/accommodation/</u>

Signpost Mentoring Scheme

This peer mentoring scheme for new students provides friendly, confidential, one-to-one advice on any aspect of university life (academic, social, or financial). Acting as a link to services available for students within the university, the mentor can also help with organising studies and finding motivation. www.aber.ac.uk/en/student-support/signpostmentoring/ Email: signpost@aber.ac.uk

STUDENT SOCIETIES

Aberystwyth University has over 100 different clubs and societies, from "Aber Archers" to the "Zoological Society"



www.abersu.co.uk/sports/clublist/ www.abersu.co.uk/societies/societieslist/

The groups which are most closely linked to the school are



<u>Criminology Society</u> (Facebook page "Aberystwyth University Society",

the Law Society (Facebook page Aberystwyth University Law Society",

the Malaysian Society (Facebook page "Malaysian Society, Aberystwyth")

and the Mooting Society





THE LIBRARY AND BOOKS

Much of your work will involve using the Library. You should learn to find your way around it as soon as possible. Most of the books which are relevant to your studies are in the Thomas Parry Library (www.aber.ac.uk/en/is/library/tp/)

Law students – in addition to the books you will need, you will also need to find different types of materials such as statutes and cases, and learn how to interpret the contents. Your personal tutor, and the Legal Systems and Skills or Foundations of Law modules should help with this.

Criminology students - again, you will need to learn how to interpret different materials; your personal tutor and modules such as Readings in Criminology and Criminology Research Skills should help with this endeavour.

For all groups our Librarian, Lloyd Roderick (glr9@aber.ac.uk) 01970 621847, will be giving a Library & IT Induction presentation. However, all the library staff should be able to help you locate materials, please do not hesitate to ask them.

BOOKS - Before purchasing any textbooks students are advised to please wait until your module lecturer has told you which ones they are using during the particular session in question.

OTHER RELEVANT INFORMATION

RESEARCH CENTRES & FORUMS

CENTRE FOR WELSH LEGAL AFFAIRS

The Centre for Welsh Legal Affairs was launched in January 1999 to consolidate, and provide a focus for, the Department's expertise and work on the law as it applies within Wales and on general legal developments of relevance to Wales. A key aim of the Centre is to explore whether there is a distinct Welsh perspective on general legal questions within the common legal system of England and Wales and to ensure that Welsh legal developments are placed in the wider context of developments at the UK, European and International levels. For further information on the Centre, and its research activities/conferences, please contact the Director of the Centre for Welsh Legal Affairs, Dr Catrin Fflur Huws at trh@aber.ac.uk



DEPARTMENTAL RESEARCH SEMINARS

Aberystwyth Law School runs a research seminar most Wednesdays other than during the summer vacation. Presentations, followed by discussion, are given by all academic staff and research postgraduate students of the Department. The seminars are open to all postgraduate students and staff. They offer an excellent opportunity to get to know what members of the School are researching, both in areas close to your own interests and in areas completely new to you. Regular attendance will help you to refresh your knowledge in familiar areas, exchange ideas and develop new directions for future research. It is also a very effective way of getting to know other people in the Department – and letting them get to know you.

All research postgraduate students are required to give an oral presentation based on their research at the Research Seminars and a rota will be circulated in due course. The seminar generally takes place in the Conference Room on Wednesdays or Thursdays at 1.10pm (so feel free to bring in snacks and drinks). An email is usually sent out in advance with details for the week and an abstract is posted on the website.

CAMBRIAN LAW REVIEW

The Cambrian Law Review began in 1971, and generalist legal is а iournal that is published annually. The Cambrian Law Review publishes single themed issues that are accepted by the Editorial Board, usually under the responsibility of Guest Editors. The journal is a peer-reviewed publication which is also accessible via Hein Online. For any queries, especially if you intend to publish in the Cambrian Law Review, please contact the General Editor, Dr Marco Odello at mmo@aber.ac.uk

ABERYSTWYTH UNIVERSITY STUDENT LAW AND CRIMINOLOGY JOURNAL

The Aberystwyth University initiative which aims to provide produced by students in the Aberystwyth University. opportunity to run the highly motivated and backgrounds and academic publish in the journal, Student Law and Criminology Journal is an exciting new a platform for displaying the highest quality works Department of Law and Criminology at Additionally the Journal provides students with the organisation itself. The Journal is managed by talented students from a wide variety of levels. For any queries, especially if you intend to please contact journal editors at <u>auslcj@gmail.com</u>

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the Malaysian Society (Facebook page "Malaysian Society, Aberystwyth")

and the Mooting Society



DEVELOPING WRITING AND RESEARCH INFORMATION SKILLS

The University offers free postgraduate courses in writing and advanced library and research information skills. These courses are jointly facilitated by Student Support and Information Services. The course is open to all Masters, MPhil and PhD students. The course will be particularly relevant to students who have had a break between undergraduate and postgraduate studies and those who are unfamiliar with the requirements of postgraduate studies in a UK university context. You can sign up for *some* or *all* of the seminars.

On completion of the whole course it is expected that you will be able to analyse the requirements of a range of different postgraduate assignments, identify similarities and differences between the structural and stylistic requirements of different assignment formats, work with appropriate language styles and structural formats towards the wider context of communicating with a range of academic or professional audiences and work with a wider range of online information resources for research purposes. You will also find, in addition, free RLF writing consultations which are available in case you want to discuss the quality and structure of your written work. Further information is available at http://www.aber.ac.uk/en/student-support/study-skills/postgrad/

OTHER POLICIES

HARRASSMENT

The University has a very clear policy on sexual and racial harassment which is strongly supported by the Department. A booklet entitled 'Rules, Regulations and Information for Students' explains this policy and is sent to all students. The booklet is available online also from the university website. The Department will not tolerate sexual or racial harassment and will treat any allegations with the utmost seriousness. The University identifies in its booklet a number of staff whom students may approach on these issues. Students may also see the Director of Postgraduate Studies or the Head of Department.

HEALTH & SAFETY ENVIRONMENT

The University recognises that the protection of health and safety of our students and others affected by our activities, and of the quality of the environment, are an integral part of its operation and a prime responsibility of management at every level. Please do contact the Department's Health & Safety Coordinator Officer, if you have any concerns relating to health and safety.

INTELLECTUAL PROPERTY

Unacceptable academic practice is the act of obtaining an unpermitted advantage to obtain a result higher than a person's abilities would otherwise secure. Plagiarism is the act of using someone else's work with the intent to deceive. No intellectual endeavour is entirely original. Even the most original minds depend on the thoughts and discoveries of their predecessors. Indeed one of the criteria for meeting the required standards for the award of university degrees is the ability to relate the results of your own study to the general body of knowledge in the subject. What you must not do is seek to pass off the knowledge and data of others as your own. Proper referencing, note taking and bibliographic and citation procedures should ensure that examiners will accept the work as wholly your own.