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| **Title** | PL205 - Digital Voices  |
| **Tutor** | Tim Beckham  |
| **Course dates:** | 19/02/2024 - 14/04/2024. |

Welcome to Lifelong Learning and thank you for enrolling on this course.

Digital Voices will be delivered as a self-paced online learning course using our Virtual Learning Environment called Blackboard.

Once you have enrolled you will be given a student account which will allow you to access the Digital Voices course via Blackboard. All the resources you need to follow the course, complete assignments, keep track of your progress and get feedback are contained within Blackboard. You will need access to a computer and a smart phone or digital recorder. There is a variety of free and open-source software available to suit the equipment you have.

The course will provide you with the practical knowledge and experience to prepare, conduct, record and edit interviews. The material covers the technology needed for recording, how to prepare for an interview, questioning techniques to get the best from your interviewee, how to edit your recordings and overcome problems and what to do with your recordings once they are finalised.

The skills you will learn are transferable in many areas, including:

* marketing,
* advertising,
* community engagement,
* digital storytelling,
* social media,
* podcasting,
* digital radio,
* personal histories,
* artistic processes and activities.

You may progress onto further courses after completion of this module, for example PL301 - Creating Podcasts.

The course encourages you to take control of your learning and delve deeper into topics of interest. It provides opportunities to ask questions and share your learning, ideas, and experiences with your fellow students. You can also contact me via email and request one-to-one online meetings.

You may want to take this course at your own leisure, working flexibly around your usual commitments, yet we do recommend that you access your learning materials each week. Small tasks will be set along the way, enabling you to practice your new skills and receive feedback on your progress.

I’m very much looking forward to meeting you and working with you.

Best wishes,

Tim Beckham

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