

## **Research Committee Task Group**

### **Membership:**

- Pro Vice-Chancellor (Research, Knowledge Exchange and Innovation) (Chair)
- Director of Research Excellence and Impact (Alternate Chair)
- Faculty Associate Deans (Research, Knowledge Exchange and Innovation)
- Chair of University Research Ethics Panel
- Head of the Graduate School
- REF & Research Monitoring Manager
- Research Development Manager
- European & Business Development Manager

### **In Attendance:**

- Research Impact Officer

The Committee should also have the power to co-opt additional members for individual committee meetings where specialist knowledge is required.

Five members, one of which should be an Associate Dean of Research, are necessary for the meeting to be quorate.

**Frequency of meetings and Reporting line:** To meet six times a year, in months where a Research Committee is not held; Reports to the *Research Committee*.

### **Terms of Reference:**

1. To implement the recommendations and initiatives from the Research Committee including delivery of initiatives under the Research Strategy.
2. To receive information from Faculty Research Committees on matters which affect research-related policies or strategy and to make recommendations on action to Research Committee.
3. To approve applications to create Interdisciplinary Research Centres and to receive reports and monitor their performance at suitable intervals.
4. To review applications to, and allocate funds from, University administered funds.
5. To review research leave completion reports and analysis relating to the allocation of research leave within Departments / Faculties.
6. To receive reports from the Scholarly Communications Working Group.