

Programme Specification: Undergraduate

For students starting in Academic Year 2022/2023

1. Course Summary

Name of programme & award title with UCAS code	Business and Management with Law [N1M1]
Awarding Institution	Aberystwyth University
Final Award	Bachelor of Science
Date of Publication	September 2023
QAA Subject Benchmark	<p>Information provided by Aberystwyth Business School General Business and Management</p> <p>Information provided by Aberystwyth Business School General Business & Management</p> <p>Information provided by Department of Law & Criminology In planning the content of the Law Minor, consideration is given to the Law Benchmark Statement</p>

How this information might change: Please read the important information at <https://www.aber.ac.uk/en/study-with-us/ug-studies/terms-conditions/>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

2: Duration

Programme	Years
Business and Management with Law [N1M1]	3

3: Educational aims of the programme

Information provided by Aberystwyth Business School

- Provide an analytical and integrated study of organisations, the external environment in which they operate and how they are managed, drawing on a broad range of business-related disciplines, together with examination of the role and future of organisations and their environment.

- Develop cognitive skills of critical thinking, analysis and synthesis.

- Develop the capacity to identify, formulate and solve business problems, using appropriate conceptual models, empirical evidence and quantitative and qualitative skills.

- Enhance communication skills using a range of media, including the effective use of communication and information technology.

- Facilitate effective self-management in terms of time, planning and behaviour, motivation, self-starting, individual initiative and enterprise

- Develop capability to perform effectively within a team environment, including leadership, team building, influencing and project management skills

- Develop interpersonal skills of effective listening, negotiating, persuasion and presentation

- Develop self awareness, openness and sensitivity to diversity in terms of people, cultures, business and management issues.

- Develop generative learning skills that will motivate and enable graduates to engage in lifelong learning and professional development.

- Enhance employability and enable the development of a successful career in business / management, whether commercial, charitable or public sector.

Information provided by Aberystwyth Business School

For Physics Input

- To provide a single honours degree scheme that is designed to meet the needs of those physicists who are thinking of a career in teaching, or who wish to work in science communication. The degree provides a sound background in education together with a firm grounding in physics. The degree is made up from a core of fundamental physics modules comprising some two-thirds of the course (eighty credits per year), the remaining one-third is composed of modules from the School of Management and Business (forty credits per year).
- To provide, through an Institute of Physics accredited programme, a thorough understanding of the core principles of physics within the general areas of classical and quantum physics.
- To ensure that research activity informs the learning and teaching process.
- To produce graduates with competence in subject-specific skills of scientific methodology, experimental techniques, modelling, numerical and computational methods and problem solving.
- To provide training in, and use of, a wide range of transferable key skills needed for employment at a graduate level.

- Provide an analytical and integrated study of organisations, the external environment in which they operate and how they are managed, drawing on a broad range of business-related disciplines, together with examination of the role and future of organisations and their environment.

- Develop cognitive skills of critical thinking, analysis and synthesis.

- Develop the capacity to identify, formulate and solve business problems, using appropriate conceptual models, empirical evidence and quantitative and qualitative skills.

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Information provided by Department of Law & Criminology

The Law Minor provides a basis for life long intellectual, personal and social development. It enables students to acquire a legal knowledge base (albeit less extensive than the LL.B and BA (Law)) and an understanding of Law and the legal environment, and raises their awareness of the role of Law in society. As the part of the major/minor programme, students can combine their in-depth study of the major component of their degree with Law, thus preparing them for a multi disciplinary environment. The development of the major subject-based-skills and the acquisition of relevant knowledge promotes an awareness of the interrelationship between Law and another discipline. The learning experience provides many opportunities to acquire a wide range of distinctive legal and other discipline based skills. It also facilitates the development of generic skills. Together these provide a sound foundation for a wide range of employment and postgraduate study.

4: Intended learning outcomes

Information provided by Aberystwyth Business School

The learning outcomes of this programme are designed to meet the expectations of the benchmarking statement for General Business and Management. The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills, qualities and other attributes in the following areas.

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Information provided by Department of Law & Criminology

The learning outcomes for the Law Minor element of this programme are guided by the Benchmarking Statement for Law. The structure and the delivery of the degree scheme recognise the need to achieve an appropriate balance between the acquisition of legal knowledge, and the development of legal and generic skills. Integrating these two components is a central feature of the learning outcomes listed below. Reference should also be made to guidance given in the Classification of Examination Results in Law and Criminology, which describes the expected level of performance for each class of degree.

5: Knowledge and understanding

Information provided by Aberystwyth Business School

Knowledge and understanding should be gained within an overall subject framework made up of the three strands of organisations, the external environment in which they operate and their management, emphasising the interconnectedness of these elements. Students will be able to demonstrate knowledge and understanding in the following areas:

1. **Markets** - the development and operation of markets for resources, goods and services
2. **Customers** - customer expectations, service and orientation
3. **Finance** - the sources, uses and management of finance; the use of accounting and other information systems for managerial applications
4. **People** - the management and development of people within organisations
5. **Operations** - the management of resources and operations

6. **Information systems** - the development, management and exploitation of information systems and their impact upon organisations

7. **Communication and information technology** - the comprehension and use of relevant communication and information technologies for application in business and management

8. **Business policy and strategy** - the development of appropriate policies and strategies within a changing environment, to meet stakeholder interests

9. **Pervasive issues** - sustainability, globalisation, corporate social responsibility, diversity, business innovation, creativity, enterprise development, knowledge management and risk management.

Teaching, learning and assessment methods used to enable outcomes to be achieved and demonstrated

Formal teaching in lectures. Use of seminars and tutorials to reinforce subject teaching, often by means of problem based scenarios and case studies. Guided learning is provided by individual module outlines and supplementary reading lists specifying sources of relevant information, available in hard copy and on blackboard. Group work and presentations may be used in some modules. Feedback on assignments.

Assessment

Examination - unseen.

Coursework – using a broad range of assessment methods: individual essays, reports and presentations; an individual project; group reports and presentations.

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Information provided by Department of Law & Criminology

The learning outcomes for the Law Minor element are as follows:

Learning Outcome 1: Knowledge

- a. major concepts, values, principles and rules of the legal system
- b. the workings of the institutions and procedures operating at sub-national, national, European and international levels
- c. the 'legal environment'
- d. specialist areas of law
- e. the role of Law in society and its historical context
- f. the theoretical underpinning of the Law
- g. the historical context of Law
- h. another discipline (see programme specification for further information)
- i. the relationship of Law with another discipline.

Learning Outcome 2: Application and problem-solving

- a. the ability to apply acquired knowledge to solving hypothetical or actual problems
- b. the ability to distinguish relevance and irrelevance
- c. a recognition that problems often have more than one solution

Learning Outcome 3: Sources and research

- a. the ability to identify and research issues
- b. familiarity with the main primary and secondary legal sources (traditional and electronic) relevant to the subject
- c. acquisition of the skill of identifying and retrieving relevant and up to date legal information (traditional or electronic)
- d. the development of reading and listening skills

Learning Outcome 4: Analysis, synthesis, critical judgement and evaluation

- a. development of the skill of critical evaluation and a willingness to challenge accepted wisdom
- b. the ability to assess the relative weight of competing arguments and information
- c. synthesising a wide range of possibly conflicting doctrinal and policy issues in relation to a topic

Learning Outcome 5: Autonomy

- a. a recognition of the importance of the learning process and the personal responsibilities inherent in that process
- b. a recognition of the importance of personal development and the ability to act independently in planning, researching and executing legal projects
- c. the ability to reflect on, and be constructively critical of personal development and achievement
- d. the ability to identify and keep under review realistic aims, and to measure success in achieving them

Learning Outcome 6: Communication and literacy

- a. the ability to use written and spoken English and/or Welsh proficiently in a legal context

b. the ability to present an argument or information in a clear and logical way, and to respond to counter-arguments

c. effective use of often complex legal material including an ability to understand and explain the content

d. the ability to communicate by electronic means

6: Skills and other attributes

Information provided by Aberystwyth Business School

10.2 Skills and other attributes

10.2.1 Intellectual skills

Students should be able to demonstrate a range of cognitive and intellectual skills together with techniques specific to business and management, as follows (no particular order of importance):

1. Cognitive skills of critical thinking, analysis and synthesis. This includes the capability to identify assumptions, evaluate statements in terms of evidence, to detect false logic or reasoning, to identify implicit values, to define terms adequately and to generalise appropriately

2. Effective problem solving and decision making:

2.1. using appropriate qualitative and quantitative skills, including data analysis, interpretation and extrapolation and making use of models of business problems and phenomena;

2.2. identifying, formulating and solving business problems, demonstrating the ability to create, evaluate and assess a range of options together with the capacity to apply ideas and knowledge to a range of situations

Teaching, learning and assessment methods used to enable outcomes to be achieved and demonstrated

Formal teaching in lectures. Use of seminars and tutorials to reinforce subject teaching, often by means of problem based scenarios and case studies. Guided learning is provided by individual module outlines and supplementary reading lists specifying sources of relevant information, available in hard copy and on blackboard. Group work and presentations may be used in some modules. Feedback on assignments.

Assessment

Examination - unseen.

Coursework – using a broad range of assessment methods: individual essays, reports and presentations; an individual project; group reports and presentations.

10.2.2 Professional practical skills (where appropriate)

Students should be able to:

1. Demonstrate interpersonal skills of effective listening, negotiating, persuasion and presentation

2. Conduct research into business and management issues, either individually or as part of a team for projects/dissertations/presentations. This requires familiarity with and an evaluative approach to a range of business data, sources of information and appropriate methodologies, and for such to inform the overall learning process

3. Demonstrate effective performance within a team environment, including leadership, team building, influencing and project management skills. Demonstrate effective use of communication and information technology for business applications

Information provided by Aberystwyth Business School

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3. Demonstrate effective performance within a team environment, including leadership, team building, influencing and project management skills. Demonstrate effective use of communication and information technology for business applications

Information provided by Department of Law & Criminology

Further learning outcomes for the Law Minor element are as follows:

Learning Outcome 7: Other key skills

a. time management and personal organisation

b. self awareness and self confidence

c. interpersonal skills

d. team working

e. numerical skills

f. IT skills - e.g. WWW, legal databases, e-learning, email and word processing

7: Transferable/Key skills

Information provided by Aberystwyth Business School

10.3 Transferable/key skills

Students should be able to:

1. Communicate effectively, orally and in writing, using a range of media and formats which are widely used in business.

2. Demonstrate numeracy.
3. Demonstrate effective self-management in terms of time, planning and behaviour, motivation, self-starting, individual initiative and enterprise.
4. Demonstrate self reflection and criticality including self awareness, openness and sensitivity to diversity in terms of people, cultures, business and management issues.
5. Demonstrate the skills of learning to learn and developing a continuing appetite for learning; reflective, adaptive and collaborative learning.

Teaching, learning and assessment methods used to enable outcomes to be achieved and demonstrated

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Information provided by Department of Law & Criminology

In regard to the Law Minor element, the transferable/key skills are as follows:

Professional practical skills

The knowledge and transferable skills identified in the recent Joint Statement (referred to in section 10) are consistent with those identified in the Law Benchmarking Statement and in the Department's Learning Outcomes.

8: Work-based learning (where appropriate)

Not applicable

9: What is the structure of the programme?

Year 1 Core modules

Core (80 Credits)

Core (40 Credits)

Name	Module Code	Credits	Semester
Law in Action	LA11510	10	Semester 2
Legal System	LA13410	10	Semester 1
The Law of Obligations	LA13520	20	Semester 2

Year 2 Core modules

Core (80 Credits)

Name	Module Code	Credits	Semester
Marketing Management	MM30120	20	Semester 1

Core (40 Credits)

Name	Module Code	Credits	Semester
Business Law	LA30700	0	Semester 1
Business Law	LA30720	20	Semester 2
Corporate Governance	LA31210	10	Semester 1
Company Law	LA31310	10	Semester 2

Final Year Core modules

Core (80 Credits)

Name	Module Code	Credits	Semester
Strategic Marketing	MM30320	20	Semester 2
Human Resource Management	MM33520	20	Semester 1
Business Strategy	MM34020	20	Semester 1
Business Leadership and Corporate Responsibility	MM34220	20	Semester 2

Core (40 Credits)

Name	Module Code	Credits	Semester
Law of Contract	LA33820	20	Semester 2
Labour Law	LA36820	20	Semester 1

10: University Regulations

Details of University Regulations can be found at <https://www.aber.ac.uk/en/academic-registry/handbook/regulations/>

11: Support for students and their learning

Information provided by Aberystwyth Business School

Personal tutors. All SMB undergraduates have a personal tutor, who provides a point of contact within the School to whom students can turn to discuss personal or domestic concerns that impact on their studies. Personal tutors also have a role in providing overall feedback on a student's learning, particularly in the sense of highlighting patterns of performance and identifying areas that the student may wish to work on improving. This is complemented by the Personal tutor's role in discussing and encouraging completion of APPR forms.

Information Services support

- Advice to Students in the form of a Handbook (electronic and paper).
- Induction and training programmes.
- Intranet with on-line support and information from School and University pages.
- University library
- National Library of Wales (UK copyright library)
- E-mail and internet

University Welfare Services

- University doctor
- Counselling services
- Child care provision
- Director of Student Support Services
- Financial advice and support

Language and Learning Centre

- Support for students with dyslexia
- Support for students with special needs
- Support for students whose first language is not English
- General learning support

Students will be encouraged to access services available in AU to develop a portfolio of appropriate skills relevant to business and management. Students will be directed to become familiar with:

- Careers Advisory Service
- Careers/Skills fair
- Year in Employment Scheme

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Information provided by Department of Law & Criminology

Whilst support to the individual is provided centrally and by the principal department, all students on modules delivered by the Department of Law and Criminology are supported in the following ways:

Academic support through the teaching, learning, and assessment activities, including providing feedback

Access to our regular visits by practitioners who give presentations outlining their personal experiences of working in the industry (Departmental Career Talks)

12: Entry Requirements

Information provided by Aberystwyth Business School

Candidates must be able to satisfy the general admissions requirements of the University of Wales, Aberystwyth and the School of Management and Business in the following:

260 points.

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Information provided by Department of Law & Criminology

n/a - decisions regarding admissions are made by the principal department

Details of entry requirements for the scheme can be found at <https://courses.aber.ac.uk/>

13: Methods for evaluating and improving the quality and standards of teaching and learning

Information provided by Aberystwyth Business School

Committees with responsibility for monitoring and evaluating quality and standards

- Staff Student Consultative Committee
- School Learning and Teaching Strategy Committee
- School Undergraduate Board
- Faculty of Social Science • School Board of Examiners
- Faculty Examination Board
- Academic Affairs Committee
- Senate

Mechanisms for gaining student feedback on the quality of teaching and their learning experience

- Staff-Student Consultative Committee • Student module questionnaire forms • Student representation on Faculty
- Student representation on University committees (e.g. Senate, Academic Affairs)

Staff development and appraisal:

- Staff mentoring
- New staff enrolled on University Certificate of Higher Education

- Continuing Professional Development programme for staff
- Annual School Programme Review
- University Reviews of departments with external panel members
- External Examiners reports
- External Quality Audits – TQA and QAA

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- Staff-Student Consultative Committee
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Information provided by Department of Law & Criminology

In addition to the standard requirements outlined above (and those as outlined by the principal department), with regard to the Law Minor elements, the Department of Law and Criminology provides the following:

- Anonymous suggestion box
- Specific issues identified through the standard and departmental processes above are discussed further in departmental staff teaching fora

14: Regulation of Assessment

Information provided by Aberystwyth Business School

Role of the External Examiners

The external examiner reports to the university on whether:

- The standards set are appropriate by reference to national subject benchmarks, Aberystwyth University (AU) programme specifications and any other relevant points of reference are met.
- The standards of student performance in the programme(s), or parts of programme(s), are comparable to the standards of similar programmes in other UK higher education institutions.

- The processes for assessment, examination and determination of awards are sound and fairly conducted in accordance with AU examination conventions and procedures.

SMB regulation of assessed work in Business and Management

All assessed work in Business and Management is subject to the following procedures aimed at ensuring marking consistency, both within and across modules.

Internal Moderation

Any component of assessed work that accounts for 25% or more of the total mark for a module is sampled by a second internal marker, with particular emphasis placed on the confirmation of Fails, Firsts and borderlines.

External confirmation

For every Part Two module an External Examiner in Business and Management approves the work set out for each assessed component, and receives, for a sample of students (selected specifically to illustrate Fails, firsts and borderlines in the total mark) the work submitted and internally marked for all components. For every module the External Examiner is sent an internal mark sheet including descriptive summary statistics of the internal marks.

Examination Boards

Examination Boards take place after the marking process is complete and the External Examiners have completed their role. There are three levels of examination boards in the School and a board for each year of the student intake. The first of these is a School Internal Board, where all members of staff meet to discuss and confirm all student marks. Prior to Internal Boards a small Special Circumstances Committee meets to consider Special Circumstances information relating to individual cases. The criteria under which such information can be deemed sufficient grounds for adjusting marks are subject to University regulations concerning the “window of opportunity”. The second board is the School External Examination board. External examiners also consider recommendations made by the Special Circumstances Committee. In the External Examination board all members of the School meet together with the External Examiners to confirm all marks and degree classifications based on the recommendations of the Internal Board. Where appropriate and conforming with university regulations, the External Board may change marks/ degree classifications. Finally, all School marks are scrutinised and confirmed at the Faculty Examination Boards to ensure consistency across departments. The Dean also considers all Special Circumstances in the School and the Faculty Examination Board may change marks/degree classifications.

Appeals

Assessment of academic work is a matter for academic judgement and the provision of feedback, written or oral, is not a pretext for negotiation or re-marking. Students who have queries about the marks they are given are invited to contact the marker or the module co-ordinator in the first instance. In the event of a student wishing to take the matter further, we advise them to use the institutional procedures for complaints and appeals.

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Information provided by Department of Law & Criminology

In addition to the work of the external examiner as listed above, and that of the principal department, the Department of Law and Criminology also undertakes the following with regard to the modules which it delivers:

Establishment of assessment criteria, including briefing examination markers about their role and the expectations for the questions they will be marking.

Recording of oral assessments at Part 2

Departmental verification of examination assessments (prior to consideration by the external examiner)

Internal moderation of assessment marking

Dissertations are double marked blind, and then both markers meet to discuss and agree (where agreement cannot be reached, the dissertation is sent to the external examiner)

Academic Regulations are published as Appendix 2 of the Academic Quality Handbook:

<https://www.aber.ac.uk/en/aqro/handbook/app-2/>

15: External Examiners

External Examiners fulfill an essential part of the University’s Quality Assurance. Annual reports by External Examiners are considered by Faculties and Academic Board at university level.

16: Indicators of quality and standards

Information provided by Aberystwyth Business School

University departmental audits.

Additional indicators of quality include external examiners reports, departmental module and scheme reviews and student evaluations.

For the Physics Input:

- External examiner's reports
- Institute of Physics Report
- University departmental audits
- QAA institutional reviews

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- The processes for assessment, examination and determination of awards are sound and fairly conducted in accordance with AU examination conventions and procedures.

SMB regulation of assessed work in Business and Management

All assessed work in Business and Management is subject to the following procedures aimed at ensuring marking consistency, both within and across modules.

Internal Moderation

Any component of assessed work that accounts for 25% or more of the total mark for a module is sampled by a second internal marker, with particular emphasis placed on the confirmation of Fails, Firsts and borderlines.

External confirmation

For every Part Two module an External Examiner in Business and Management approves the work set out for each assessed component, and receives, for a sample of students (selected specifically to illustrate Fails, firsts and borderlines in the total mark) the work submitted and internally marked for all components. For every module the External Examiner is sent an internal mark sheet including descriptive summary statistics of the internal marks.

Examination Boards

Examination Boards take place after the marking process is complete and the External Examiners have completed their role. There are three levels of examination boards in the School and a board for each year of the student intake. The first of these is a School Internal Board, where all members of staff meet to discuss and confirm all student marks. Prior to Internal Boards a small Special Circumstances Committee meets to consider Special Circumstances information relating to individual cases. The criteria under which such information can be deemed sufficient grounds for adjusting marks are subject to University regulations concerning the "window of opportunity". The second board is the School External Examination board. External examiners also consider recommendations made by the Special Circumstances Committee. In the External Examination board all members of the School meet together with the External Examiners to confirm all marks and degree classifications based on the recommendations of the Internal Board. Where appropriate and conforming with university regulations, the External Board may change marks/ degree classifications. Finally, all School marks are scrutinised and confirmed at the Faculty Examination Boards to ensure consistency across departments. The Dean also considers all Special Circumstances in the School and the Faculty Examination Board may change marks/degree classifications.

Appeals

Assessment of academic work is a matter for academic judgement and the provision of feedback, written or oral, is not a pretext for negotiation or re-marking. Students who have queries about the marks they are given are invited to contact the marker or the module co-ordinator in the first instance. In the event of a student wishing to take the matter further, we advise them to use the institutional procedures for complaints and appeals.

Information provided by Department of Law & Criminology

The following indicators apply to the Law Minor elements:

The Quality Assurance Agency for Higher Education (2002)

Other indicators of quality include external examiners reports, internal review, and student evaluation

The Department Quality Audit questionnaire serves as a checklist about the current requirements of the University's Academic Quality Handbook. The periodic Department Reviews provide an opportunity to evaluate the effectiveness of quality assurance processes and for the University to assure itself that management of quality and standards which are the responsibility of the University as a whole are being delivered successfully.